

**SCHOOL OF DISTANCE EDUCATION**  
 Andhra University, Visakhapatnam-03  
 P.G./PROFESSIONAL COURSE EXAMINATIONS – OCTOBER, 2020

**TIME TABLE**

**M.Sc. Botany (Previous) Time : 02.00 P.M. to 05.00 P.M.**

Date	Day	Title of the Paper
05.10.2020	Monday	Biology and Diversity of Algae, Fungi Bacteria and Viruses
06.10.2020	Tuesday	Biology and Diversity of Bryophytes, Pteridophytes and Gymnosperms
07.10.2020	Wednesday	Plant Development, Plant Reproduction, Plant Tissueculture
08.10.2020	Thursday	Taxonomy of Angiosperms, Plant Resource Utilization and Conservation
09.10.2020	Friday	Cell Biology of Plants, Cytology, Genetics and Plant Breeding

**M.Sc. Botany (Final) Time : 02.00 P.M. to 05.00 P.M.**

Date	Day	Title of the Paper
12.10.2020	Monday	Plant Ecology
13.10.2020	Tuesday	Plant Physiology & Metabolism
14.10.2020	Wednesday	Cytogenetics, Chromosome Mapping, Molecular biology of Plants and Genetic Engineering
15.10.2020	Thursday	Applied Phycology
16.10.2020	Friday	Plant Pathology
17.10.2020	Saturday	Advanced Cytogenetics
19.10.2020	Monday	Plant Bio-Systematics

**M.Sc. Zoology (Previous) Time: 02.00 P.M. to 05.00 P.M.**

Date	Day	Title of the Paper
05.10.2020	Monday	Paper – I Biosystematics, Taxonomy and Gamete Biology
06.10.2020	Tuesday	Paper – II Quantitative Biology, Population Genetics and Evolution
07.10.2020	Wednesday	Paper – III Comparative Endocrinology and General Physiology
08.10.2020	Thursday	Paper – IV Molecular Cell Biology and Tools and Techniques

**M.Sc. Zoology (Final) Time: 02.00 P.M. to 05.00 P.M.**

Date	Day	Title of the Paper
12.10.2020	Monday	Paper – V Structure, Functions of Invertebrates and Comparative Anatomy of Vertebrates
13.10.2020	Tuesday	Paper – VI Population Ecology and Animal Behaviour
14.10.2020	Wednesday	Paper – VII Ichthyology and Aquaculture
15.10.2020	Thursday	Paper – VIII Medical Parasitology and Veterinary Parasitology

**M.Sc. Organic Chemistry (Previous) Time : 02.00 P.M. to 05.00 P.M.**

Date	Day	Title of the Paper
05.10.2020	Monday	Paper – I General Chemistry
06.10.2020	Tuesday	Paper – II Inorganic Chemistry
07.10.2020	Wednesday	Paper – III Organic Chemistry
08.10.2020	Thursday	Paper – IV Physical Chemistry

**M.Sc. Organic Chemistry (Final) Time : 02.00 P.M. to 05.00 P.M.**

Date	Day	Title of the Paper
12.10.2020	Monday	Paper – V Organic Reaction Mechanism
13.10.2020	Tuesday	Paper – VI Organic Spectroscopy
14.10.2020	Wednesday	Paper – VII Organic Synthesis
15.10.2020	Thursday	Paper – VIII Natural Products and Biopolymers

**M.Sc. Physics (Previous) Time: 02.00 P.M. to 05.00 P.M.**

Date	Day	Title of the Paper
05.10.2020	Monday	Paper-I Mathematical Methods of Physics
06.10.2020	Tuesday	Paper-II Classical Mechanics
07.10.2020	Wednesday	Paper-III Introductory Quantum Mechanics
08.10.2020	Thursday	Paper-IV Electronic Devices and Circuits
09.10.2020	Friday	Paper-V Atomic and Molecular Physics
12.10.2020	Monday	Paper-VI Statistical Mechanics
13.10.2020	Tuesday	Paper-VII Electrodynamics
14.10.2020	Wednesday	Paper-VIII Solid State Physics

**M.Sc. Physics (Final) Time: 02.00 P.M. to 05.00 P.M.**

Date	Day	Title of the Paper
15.10.2020	Thursday	Paper-I Advanced Quantum Mechanics
16.10.2020	Friday	Paper-II Molecular Spectroscopy and Lasers
17.10.2020	Saturday	Paper-III Fermi Surfaces and Order Disorder Transformations
19.10.2020	Monday	Paper-IV Digital Electronics & Microprocessors
20.10.2020	Tuesday	Paper-V Computational Methods and Programming in "C"
21.10.2020	Wednesday	Paper-VI Nuclear and Particle Physics
22.10.2020	Thursday	Paper-VII Magnetic Materials, Resonance Techniques and Semiconductor Devices
23.10.2020	Friday	Paper-VIII Communication Electronics

**M.Sc. Psychology (Previous) Time: 02.00 P.M. to 05.00 P.M.**

Date	Day	Title of the Paper
05.10.2020	Monday	Paper –I Psychopathology
06.10.2020	Tuesday	Paper –II Social Psychology
07.10.2020	Wednesday	Paper –III Principles of Psychology
08.10.2020	Thursday	Paper – IV Research Methodology
09.10.2020	Friday	Paper–V (with effect from 2007-08 admitted batches Practical Examinations 100 marks. 9.00 a.m. to 01.00 p.m.(Experimental Psychology-Psychological Assessment - Conduct of Practicals 2.00 p.m. to 5.00 p.m. Report Writing and Viva-Voce)
10.10.2020	Saturday	
11.10.2020	Sunday	

**M.Sc. Psychology (Final) Time: 02.00 P.M. to 05.00 P.M.**

Date	Day	Title of the Paper
12.10.2020	Monday	Paper VI Industrial and Organisational Psychology
13.10.2020	Tuesday	Paper VII Counselling Psychology
14.10.2020	Wednesday	Paper VIII Clinical Psychology
15.10.2020	Thursday	Paper IX Psychology of Life Span Development
16.10.2020	Friday	Paper X Health Psychology

**M.A. / M.Sc. Mathematics (Previous) Time: 02.00 P.M. to 05.00 P.M.**

Date	Day	Title of the Paper
05.10.2020	Monday	Paper-I Algebra
06.10.2020	Tuesday	Paper-II Linear Algebra and Differential Equations ( From 2012 admitted batch) Linear Algebra and Differential Equations and Models ( upto 2011 admitted batch)
07.10.2020	Wednesday	Paper-III Real Analysis
08.10.2020	Thursday	Paper-IV Topology
09.10.2020	Friday	Paper-V Discrete Mathematics

**M.A. / M.Sc. Mathematics (Final) Time: 02.00 P.M. to 05.00 P.M.**

Date	Day	Title of the Paper
13.10.2020	Tuesday	Paper-I Measure Theory and Functional Analysis
14.10.2020	Wednesday	Paper-II Complex Analysis
<b>Paper – III, IV &amp; V Optional Papers</b>		
15.10.2020	Thursday	Paper-1 Number Theory
16.10.2020	Friday	Paper-2 Lattice Theory
17.10.2020	Saturday	Paper-3 Commutative Algebra
19.10.2020	Monday	Paper-4 Integral Equations
20.10.2020	Tuesday	Paper-5 Linear Programming and Game Theory
21.10.2020	Wednesday	Paper-6 Numerical Analysis and Computer Techniques
22.10.2020	Thursday	Paper-7 Universal Algebra

**M.A. Telugu (Previous) (Old & New Regulations) Time: 02.00 P.M. to 05.00 P.M.**

Date	Day	Title of the Paper
05.10.2020	Monday	Paper-I Andhra Bhasha Charithra(Upto 2010 admitted batches) Telugu Bhasha Charithra(From 2011 admitted batch onwards)
06.10.2020	Tuesday	Paper-II Telugu Sahithya Charithra
07.10.2020	Wednesday	Paper-III Chando Vyakaranalankaralu
08.10.2020	Thursday	Paper-IV Kavya Naatakalu
09.10.2020	Friday	Paper-V Optional-I : Janapada Geya Vaangmayam(OR) Optional-II Janapada Vachana Vaangmayam (OR) (upto to 2015 admitted batch) Telugu Janapada Vignam (From 2016 admitted batch onwards)

**M.A. Telugu (Final) (Old & New Regulations) Time: 02.00 P.M. to 05.00 P.M.**

Date	Day	Title of the Paper
12.10.2020	Monday	Paper-I Telugu Sahithya Vimarsa Sidhanthaalu – Soothraalu
13.10.2020	Tuesday	Paper-II Navyaandhra Saahithyam
14.10.2020	Wednesday	Paper-III Samanya Bhashasastram
15.10.2020	Thursday	Paper-IV Optional-I : Patrika Rachana (Journalism) (OR) Optional-II Dalitha Saahithyam (Dalit Literature) (upto to 2015 admitted batch)
		Paper-IV Optional – I: Dalitha Saahithyam (Dalit Literature) (OR) Optional-II : Prabhandha Sahithyam (from 2016 admitted batch and onwards)
16.10.2020	Friday	Paper-V Optional-I : Mandalika Vignana Sasthram (Dialectology) (OR) Optional-II Hethuvaada Saahithyam (Rationalism) (upto 2015 admitted batch)
		Paper-V Optional-I : Aadivasi Vignanam (OR) Optional-II : Hethuvaada Saahithyam (Rationalism) (from 2016 admitted batch and onwards)
17.10.2020	Saturday	Paper-VI Samskruta Kaavya Nataka Vyakranalu (Non-Credit Courses) upto 2010 admitted batches only

**M.Com. (Previous) New Regulations Time: 02.00 P.M. to 05.00 P.M.****(REVISED SYLLABUS W.E.F. 2006-07 ADMITTED BATCH)**

Date	Day	Title of the Paper
05.10.2020	Monday	Paper-I Advanced Business Economics
06.10.2020	Tuesday	Paper-II Advanced Management Accountancy
07.10.2020	Wednesday	Paper-III Indian and International Business Environment
08.10.2020	Thursday	Paper-IV Management and Organisational Behaviour
09.10.2020	Friday	Paper-V Statistics for Business Decisions

**M.Com. (Final) New Regulations Time: 02.00 P.M. to 05.00 P.M.  
(REVISED SYLLABUS W.E.F. 2006-07 ADMITTED BATCH)**

Date	Day	Title of the Paper
12.10.2020	Monday	Paper-I Financial Management
13.10.2020	Tuesday	Paper-II Marketing Management
14.10.2020	Wednesday	Paper-III Human Resource Management
<b>The candidate shall chose any one of the following electives, consisting of two papers, i.e., Paper-IV and V</b>		
15.10.2020	Thursday	ACCOUNTING Paper-IV : Financial Accounting and Audit ADVANCED BANKING Paper-IV : Banking and Financial Institutions
16.10.2020	Friday	ACCOUNTING Paper-V : Cost and Management Audit ADVANCED BANKING Paper-V : Financial Markets and Services

**M.A. English Language and Literature (Previous) Time: 02.00 P.M. to 05.00 P.M.**

Date	Day	Title of the Paper
05.10.2020	Monday	Paper-I History of English Language
06.10.2020	Tuesday	Paper-II Shakespeare
07.10.2020	Wednesday	Paper-III Modern Literature-I (1550-1700)
08.10.2020	Thursday	Paper-IV Modern Literature-II (1700-1850)
09.10.2020	Friday	Paper-V Modern Literature-III (1850-1950)

**M.A. English Language and Literature (Final) Time: 02.00 P.M. to 05.00 P.M.**

Date	Day	Title of the Paper
12.10.2020	Monday	Paper-I Literary Criticism
13.10.2020	Tuesday	Paper-II American Literature
14.10.2020	Wednesday	Paper-III Indian English Literature
15.10.2020	Thursday	Paper-IV Optional: Twentieth Century Literature (Poetry & Drama)
16.10.2020	Friday	Paper-V Optional: Twentieth Century Literature (Prose & Fiction)

**M.A. Philosophy (Previous) Time: 02.00 P.M. to 05.00 P.M.**

Date	Day	Title of the Paper
05.10.2020	Monday	Paper-I Classical Indian Philosophy
06.10.2020	Tuesday	Paper-II Western Philosophy (Selected Philosophers)
07.10.2020	Wednesday	Paper-III Social & Political Philosophy
08.10.2020	Thursday	Paper-IV Indian Heritage and Culture
09.10.2020	Friday	Paper-V Logic & Scientific Method

**M.A. Philosophy (Final) Time: 02.00 P.M. to 05.00 P.M.**

Date	Day	Title of the Paper
12.10.2020	Monday	Paper-I Epistemology
13.10.2020	Tuesday	Paper-II Ethics
14.10.2020	Wednesday	Paper-III Contemporary Indian Philosophy
15.10.2020	Thursday	Paper-IV Contemporary Western Philosophy
16.10.2020	Friday	Paper-V I-Sankara Advaita Vendanta (OR) II-Gandhian Studies

**M.A. History (Previous) Time: 02.00 P.M. to 05.00 P.M. (w.e.f. 2003-2004 admitted batch onwards)**

Date	Day	Title of the Paper
05.10.2020	Monday	Paper-I Society, Economy & Culture of Medieval India (1206-1707)
06.10.2020	Tuesday	Paper-II History of Europe (1789-1919)
07.10.2020	Wednesday	Paper-III History of Andhra's upto 1565 A.D.
08.10.2020	Thursday	Paper-IV History of U.S.A. (1776-1964)
09.10.2020	Friday	Paper-V Social & Economic History of Modern India (1757-1947)
12.10.2020	Monday	Paper-VI History of Modern Japan (1840-1951)(From 2007-08 admitted batch onwards)

**M.A. History (Final) Time: 02.00 P.M. to 05.00 P.M. (w.e.f. 2003 – 2004 admitted batch onwards)**

Date	Day	Title of the Paper
13.10.2020	Tuesday	Paper-I Twentieth Century World since 1919
14.10.2020	Wednesday	Paper-II History of Freedom Movement in India (1857 – 1947)
15.10.2020	Thursday	Paper-III History of Modern Andhras (1650 – 1956)
16.10.2020	Friday	Paper-IV Historiography & Historical Method
17.10.2020	Saturday	Paper-V Tourism Theory and Applications.
19.10.2020	Monday	Paper-VI Archival Studies (w.e.f. 2007-2008 admitted batch onwards)

**M.A. Sociology (Previous) Time: 02.00 P.M. to 05.00 P.M.**

Date	Day	Title of the Paper
05.10.2020	Monday	Paper-I Social Structure and Change
06.10.2020	Tuesday	Paper-II Social Research and Statistics Hilosophers
07.10.2020	Wednesday	Paper-III Sociological Theory
08.10.2020	Thursday	Paper-IV Indian Society
09.10.2020	Friday	Paper-V Society, Ecology and Environment

**M.A. Sociology (Final) Time: 02.00 P.M. to 05.00 P.M.**

Date	Day	Title of the Paper
12.10.2020	Monday	Paper-VI Rural Sociology & Development
13.10.2020	Tuesday	Paper-VII Urban Sociology & Development
14.10.2020	Wednesday	Paper-VIII Society & Education
15.10.2020	Thursday	Paper-IX Gender Studies
16.10.2020	Friday	Paper-X Optional-I : Criminology; Optional-II : Social Demography

**M.A. Economics (Previous) Time: 02.00 P.M. to 05.00 P.M.**

Date	Day	Title of the Paper
05.10.2020	Monday	Paper-I Micro Economic Analysis
06.10.2020	Tuesday	Paper-II Macro Economic Analysis
07.10.2020	Wednesday	Paper-III Quantitative Methods
08.10.2020	Thursday	Paper-IV Public Economics
09.10.2020	Friday	Paper-V Indian Economic Policy

**M.A. Economics (Final) Time: 02.00 P.M. to 05.00 P.M. (w.e.f. 2004 admitted batch)**

Date	Day	Title of the Paper
12.10.2020	Monday	Paper-I Economic Growth and Development
13.10.2020	Tuesday	Paper-II International Trade and Finance
14.10.2020	Wednesday	Paper-III Economics of Social Sector and Environment
15.10.2020	Thursday	Paper-IV Optional: Industrial Economics (OR) Demography
16.10.2020	Friday	Paper-V Optional: Labour Economics (OR) Economics of Gender and Development
19.10.2020	Monday	<i>Viva-Voce at School of Distance Education, Andhra University, Visakhapatnam from 9.00a.m. onwards</i>
20.10.2020	Tuesday	

**M.A. Public Administration (Previous) Time: 02.00 P.M. to 05.00 P.M. (for both old and new regulations)**

Date	Day	Title of the Paper
05.10.2020	Monday	Paper-I Administrative Theory
06.10.2020	Tuesday	Paper-II Public Personnel Administration
07.10.2020	Wednesday	Paper-III Indian Administration
08.10.2020	Thursday	Paper-IV Financial Administration
09.10.2020	Friday	Paper-V Optional: (a) Rural Local Government (OR) (b) Urban Local Government (OR) (c) E-Governance in India (w.e.f. 2013 admitted batch onwards)

Candidates admitted prior to 2007 are required to appear the above paper under the equivalency established to complete the left over subjects

**M.A. Public Administration(Final) Time :02.00P.M. to 05.00P.M. (from 2007-2008 admitted batch onwards)**

Date	Day	Title of the Paper
12.10.2020	Monday	Paper-I Research Methods/Behavioural Science Methodology ( <i>w.e.f. 2013 admitted batch onwards</i> )
13.10.2020	Tuesday	Paper-II Readings in Public Policy
14.10.2020	Wednesday	Paper-III Comparative Local Governments/Local Administration in Asia and West ( <i>w.e.f. 2013 admitted batch onwards</i> )
15.10.2020	Thursday	Paper-IV Development Administration
16.10.2020	Friday	Paper-V Optional: Social Welfare Administration/Management of Public Enterprises/ Office Planning & Management ( <i>w.e.f. 2013 admitted batch candidates</i> )
Candidates admitted prior to 2007 are required to appear the above paper under the equivalency established to complete the left over subjects		

**M.A. Political Science (Previous) Time: 02.00 P.M. to 05.00 P.M. (for both old and new regulations)**

Date	Day	Title of the Paper
05.10.2020	Monday	Paper-I Indian Political Thought
06.10.2020	Tuesday	Paper-II Western Political Thought
07.10.2020	Wednesday	Paper-III Indian Political Systems
08.10.2020	Thursday	Paper-IV Principles of Public Administration ( <i>up to 2012 admitted batches</i> )/ State Government and Politics in A.P. ( <i>w.e.f. 2013 admitted batch onwards</i> )
09.10.2020	Friday	Paper-V Optional (a) Readings in Indian Political Thought (Gandhi, M.N.Roy, Ambedkar) (OR) (b) Readings in Indian Administration ( <i>upto 2012 admitted batches</i> ) (OR) (c) Readings in Indian Federalism (OR) (d) Mass Mobilization and Electoral Studies ( <i>w.e.f. 2013 admitted batch onwards</i> )
Candidates admitted prior to 2007 are required to appear the above paper under the equivalency established to complete the left over subjects		

**M.A. Political Science (Final) Time: 02.00 P.M. to 05.00 P.M. ( for2007-2008 admitted batch onwards)**

Date	Day	Title of the Paper
12.10.2020	Monday	Paper-I Research Methodology
13.10.2020	Tuesday	Paper-II Public Policy Analysis / Conflict resolution: Policies and Performance of Institutions ( <i>w.e.f. 2013 admitted batch onwards</i> )
		Paper-II Public Policy Analysis ( <i>w.e.f. 2016 admitted batch onwards</i> )
14.10.2020	Wednesday	Paper-III Comparative Politics
15.10.2020	Thursday	Paper-IV Theory of International Relations
16.10.2020	Friday	Paper-V Optional (a) Welfare Policies in India ( <i>upto 2012 admitted batch</i> ) (b) India's Foreign Policy (c) Comparative Analysis of Select Asian Countries( <i>From 2008 admitted batches onwards</i> )
Candidates admitted prior to 2007 are required to appear the above paper under the equivalency established to complete the left over subjects		

**M.A. Hindi (Previous) Time: 02.00 P.M. to 05.00 P.M.**

Date	Day	Title of the Paper
05.10.2020	Monday	Paper-I History of Hindi Literature
06.10.2020	Tuesday	Paper-II Theory of Literature (Indian & Western)
07.10.2020	Wednesday	Paper-III Modern Hindi Poetry
08.10.2020	Thursday	Paper-IV Hindi Prose (Fiction, Drama)
09.10.2020	Friday	Paper-V Special Study of an Autho–Premchand (OR) Mohan Rakesh

**M.A. Hindi (Final) Time: 02.00 P.M. to 05.00 P.M.**

Date	Day	Title of the Paper
12.10.2020	Monday	Paper-VI Old & Medieval Poetry
13.10.2020	Tuesday	Paper-VII Functional Hindi and Translation
14.10.2020	Wednesday	Paper- VIII Linguistic & History of Hindi Language
15.10.2020	Thursday	Paper- IX Optional: Special Study of Literary Trend – Hindi Katha Sahitya (OR) Folk Literature
16.10.2020	Friday	Paper -X Special Study of Literary Dimension – Hindi Essay
19.10.2020	Monday	<i>Viva-Voce at School of Distance Education, Visakhapatnam from 10.00 a.m. onwards</i>
20.10.2020	Tuesday	

**MHRM (Previous) Time: 02.00 P.M. to 05.30 P.M.**

Date	Day	Title of the Paper
05.10.2020	Monday	101 - Human Resource Management
06.10.2020	Tuesday	102 - Principles of Management
07.10.2020	Wednesday	103 - Labour Legislation and Case Law I
08.10.2020	Thursday	104 - Organizational Behaviour
09.10.2020	Friday	105 - Industrial Relations
12.10.2020	Monday	106 - Human Resource Development
13.10.2020	Tuesday	107 - Employee Welfare and Labour Administration
14.10.2020	Wednesday	<i>Viva-Voce at School of Distance Education, Visakhapatnam from 10.00 a.m. onwards</i>
15.10.2020	Thursday	

**MHRM (Final) Time: 02.00 P.M. to 05.30 P.M.**

Date	Day	Title of the Paper
14.10.2020	Wednesday	201- Strategic and International Human Resource Management
15.10.2020	Thursday	202- Business Environment
16.10.2020	Friday	203- Labour Legislation and Case Law II
17.10.2020	Saturday	204- Industrial Economics & Management of Technology
19.10.2020	Monday	205- Research Methods and HR Skills
20.10.2020	Tuesday	206- Management of Unorganized Labour
21.10.2020	Wednesday	207- Information Technology and Human Resource Information Systems
22.10.2020	Thursday	<i>Viva-Voce at School of Distance Education, Visakhapatnam from 10.00 a.m. onwards</i>
23.10.2020	Friday	

**MJMC (Previous) Time: 02.00 P.M. to 05.00 P.M.****\* Restructured Syllabus for MJMC I Year w.e.f. the academic year 2015-2016**

Date	Day	Title of the Paper
05.10.2020	Monday	Paper-I History of Mass Media
06.10.2020	Tuesday	Paper-II Reporting & Editing of Print Media
07.10.2020	Wednesday	Paper-III Communication Theory
08.10.2020	Thursday	Paper-IV Advertising & Public Relations
09.10.2020	Friday	Paper-V Radio Journalism
12.10.2020	Monday	Paper-VI Media Management & Media Laws

**MJMC (Previous) Time: 02.00 P.M. to 05.00 P.M.****\* Old Regulations Syllabus for MJMC I Year w.e.f. upto academic year 2014-2015 (\*)**

Date	Day	Title of the Paper
05.10.2020	Monday	Paper – I : History of Journalism
06.10.2020	Tuesday	Paper – II : Reporting and Feature Journalism
07.10.2020	Wednesday	Paper – III : Communication Theory
08.10.2020	Thursday	Paper – IV : Advertising
09.10.2020	Friday	Paper – V : Radio Journalism
12.10.2020	Monday	Paper – VI : Media Laws
13.10.2020	Tuesday	Paper – VII : Editing and Print Media
14.10.2020	Wednesday	Paper – VIII : Media Management

**\*Candidates admitted prior to the academic year 2015-2016 and have backlog papers or have to Write whole of previous examinations have to appear for these papers.**

**MJMC (Final) Time: 02.00 P.M. to 05.00 P.M. (upto the academic year 2014-2015)**

Date	Day	Title of the Paper
15.10.2020	Thursday	Paper-I Cultural Communication
16.10.2020	Friday	Paper-II Development Communication
17.10.2020	Saturday	Paper-III Public Relations
19.10.2020	Monday	Paper-IV Environment Communication
20.10.2020	Tuesday	Paper-V Television Journalism
21.10.2020	Wednesday	Paper-VI International Communication
22.10.2020	Thursday	Paper-VII Research Methodology
23.10.2020	Friday	<i>Viva-Voce at School of Distance Education, A.U, Visakhapatnam from 10.00 a.m. onwards</i>

**MJMC (Final) Time: 02.00 P.M. to 05.00 P.M. (For 2015-16 admitted batch)**

Date	Day	Title of the Paper
15.10.2020	Thursday	Paper-I Cultural Communication
16.10.2020	Friday	Paper-II Development Communication
19.10.2020	Monday	Paper-IV Environment Communication
20.10.2020	Tuesday	Paper-V Television Journalism
21.10.2020	Wednesday	Paper-VI International Communication
22.10.2020	Thursday	Paper-VII Research Methodology
23.10.2020	Friday	<i>Viva-Voce at School of Distance Education, AU, Visakhapatnam from 10.00 a.m. onwards</i>

**LL.M. (Previous) Year-End Examinations - Time: 02.00 P.M. to 05.00 P.M.**

Date	Day	Title of the Paper
05.10.2020	Monday	Paper-I Law and Social Transformation in India
06.10.2020	Tuesday	Paper-II India Constitutional Law – The New Challenges
07.10.2020	Wednesday	Paper-III Judicial Process
<b>Branch: Labour, Capital and Law Optional Papers</b>		
08.10.2020	Thursday	Paper-IV Collective Bargaining and Trade Unions
09.10.2020	Friday	Paper-V Wages
12.10.2020	Monday	Paper-VI Industrial Adjudication

**L.L.M. (Final) Year-End Examinations - Time: 02.00 P.M. to 05.00 P.M.**

Date	Day	Title of the Paper
13.10.2020	Tuesday	Paper-I Legal Education & Research Methodology
<b>Optional Papers</b>		
14.10.2020	Wednesday	Paper-II Law Relating to Civil Servants
15.10.2020	Thursday	Paper-III Social Security Law
16.10.2020	Friday	Paper-IV Agricultural Labour
17.10.2020	Saturday	<i>Viva-Voce Examination at School of Distance Education, A.U., Visakhapatnam from 9.00 am onwards</i>



# SCHOOL OF DISTANCE EDUCATION

Andhra University, Visakhapatnam-03

PROFESSIONAL COURSE EXAMINATIONS – OCTOBER, 2020

## TIME TABLE

### 3 YEARS MBA EXAMINATION

Schedule - Time: 02.00 P.M. to 05.00 P.M. (admitted batches 2007 onwards)

#### FIRST YEAR

Date	Day	Title of the Paper
05.10.2020	Monday	Management Process and Behaviour
06.10.2020	Tuesday	QT for Managerial Decisions
07.10.2020	Wednesday	Business Environment
08.10.2020	Thursday	Accounting for Management
09.10.2020	Friday	Managerial Economics
12.10.2020	Monday	E-Business / Managerial Communications

#### SECOND YEAR

Date	Day	Title of the Paper
13.10.2020	Tuesday	Human Resource Management
14.10.2020	Wednesday	Marketing Management
15.10.2020	Thursday	Financial Management
16.10.2020	Friday	Operations Management
17.10.2020	Saturday	Operations Research
19.10.2020	Monday	International Business

#### THIRD YEAR

Date	Day	Title of the Paper
20.10.2020	Tuesday	Business Policy and Strategic Management
21.10.2020	Wednesday	Entrepreneurship and Small Business Management / Management Decisions Support Systems
22.10.2020	Thursday	Consumer Behaviour & Marketing Research / Security Analysis and Portfolio Management / Human Resource Planning and Development
23.10.2020	Friday	Service Marketing and CRM / Financial Markets and Derivatives / Industrial Relations
26.10.2020	Monday	Advertising and Brand Management / Strategic Financial Management / Employee Compensation and Welfare Management
27.10.2020	Tuesday	Sales and Retail Management / Management of Financial Services / International Human Resource Management
28.10.2020	Wednesday	<i>Viva-Voce Examination at School of Distance Education, Andhra University, Visakhapatnam from 9.00 am onwards</i>
29.10.2020	Thursday	
31.10.2020	Saturday	

**Note:** 3 Year MBA (Old Regulations) Examinations will be held at School of Distance Education, Andhra University, Visakhapatnam Centre only.

## 2 YEARS MBA EXAMINATION

Schedule - Time: 02.00 P.M. to 05.00 P.M

### TIME TABLE

#### FIRST YEAR

Date	Day	Title of the Paper
05.10.2020	Monday	Management Process and Behaviour
06.10.2020	Tuesday	QT for Managerial Decisions
07.10.2020	Wednesday	Business Environment
08.10.2020	Thursday	Accounting for Management
09.10.2020	Friday	Managerial Economics
12.10.2020	Monday	Managerial Communications / E-Business
13.10.2020	Tuesday	Human Resource Management
14.10.2020	Wednesday	Marketing Management
15.10.2020	Thursday	Financial Management
16.10.2020	Friday	Operations Management

#### SECOND YEAR

Date	Day	Title of the Paper
17.10.2020	Saturday	Operations Research
19.10.2020	Monday	International Business
20.10.2020	Tuesday	Business Policy and Strategic Management
21.10.2020	Wednesday	Entrepreneurship and Small Business Management / Management Decision Support Systems
22.10.2020	Thursday	Consumer Behaviour and Marketing Research; Security Analysis and Portfolio Management; Human Resource Planning and Development.
23.10.2020	Friday	Services Marketing and CRM; Financial Markets and Derivatives; Industrial Relations.
26.10.2020	Monday	Advertising and Brand Management; Strategic Financial Management; Employee Compensation and Welfare Management.
27.10.2020	Tuesday	Sales and Retail Management; Management of Financial Services; International Human Resource Management.
28.10.2020	Wednesday	<i>Viva-Voce Examination at School of Distance Education, Andhra University, Visakhapatnam only (9.00 a.m. onwards)</i>
29.10.2020	Thursday	

## P.G. DIPLOMA IN MANAGEMENT EXAMINATION

Schedule - Time: 02.00 P.M. to 05.00 P.M

Date	Day	Title of the Paper
05.10.2020	Monday	Management Process and Behaviour
06.10.2020	Tuesday	QT for Managerial Decisions
07.10.2020	Wednesday	Business Environment
08.10.2020	Thursday	Accounting for Management
09.10.2020	Friday	Managerial Economics
12.10.2020	Monday	Managerial Communications
13.10.2020	Tuesday	<i>Viva-Voce Examination at School of Distance Education, Andhra University, Visakhapatnam from 9.00 am onwards</i>

### 3 YEARS MBA (HOSPITAL ADMINISTRATION)

Schedule - Time: 02.00 P.M. to 05.00 P.M

#### TIME TABLE

##### FIRST YEAR

Date	Day	Title of the Paper
05.10.2020	Monday	Management Process and Behaviour
06.10.2020	Tuesday	Accounting for Decision Making
07.10.2020	Wednesday	Management of Out-Patient Department
08.10.2020	Thursday	Patient Care and Behaviour
09.10.2020	Friday	Health System Management
12.10.2020	Monday	Management of Information Systems in Hospitals

##### SECOND YEAR

Date	Day	Title of the Paper
13.10.2020	Tuesday	Human Factor in Health Organization
14.10.2020	Wednesday	Financial Management in Hospitals
15.10.2020	Thursday	Operations Management in Hospitals
16.10.2020	Friday	Medical Audit and Quality Management
17.10.2020	Saturday	Hospital Services Marketing
19.10.2020	Monday	Health Care Economics

##### THIRD YEAR

Date	Day	Title of the Paper
20.10.2020	Tuesday	Hospital Waste Management
21.10.2020	Wednesday	Risk and Disaster Management
22.10.2020	Thursday	Legal and Ethical Issues for Hospitals
23.10.2020	Friday	Operations Research
26.10.2020	Monday	Health Insurance
27.10.2020	Tuesday	Clinical, Diagnostic and Therapeutic Services
03.11.2020	Tuesday	<i>Viva-Voce Examination at School of Distance Education, Andhra University, Visakhapatnam from 9.00 am onwards</i>

# SCHOOL OF DISTANCE EDUCATION

Andhra University, Visakhapatnam-03

PROFESSIONAL COURSE EXAMINATIONS – OCTOBER, 2020

## TIME TABLE

### **1<sup>st</sup> YEAR M.C.A EXAMINATION SCHEDULE - Time: 02.00 P.M. to 05.00 P.M.**

Date	Day	Sub. Code	Name of the Subject	Max. Marks
05.10.2020	Monday	MCA 1.1	Discrete Mathematical Structures	100
06.10.2020	Tuesday	MCA 1.2	Computer Organization	100
07.10.2020	Wednesday	MCA 1.3	Problem Solving & Programming using 'C'	100
08.10.2020	Thursday	MCA 1.4	Probability, Statistics & Queuing Theory	100
09.10.2020	Friday	MCA 1.5	Management Accountancy	100
12.10.2020	Monday	MCA 1.6	Systems Programming	100
13.10.2020	Tuesday	MCA 1.7	Data Structures	100
14.10.2020	Wednesday	MCA 1.8	Principles of Programming Languages	100
15.10.2020	Thursday	MCA 1.9	Object oriented Programming	100
16.10.2020	Friday	MCA 1.10	Information Systems & Organization Behaviour	100
17.10.2020	Saturday	MCA 1.11	Computer Organization Lab	100
19.10.2020	Monday	MCA 1.12	C Programming Lab	100
20.10.2020	Tuesday	MCA 1.13	Object Oriented Programming Lab	100
21.10.2020	Wednesday	MCA 1.14	Data Structures Lab	100

### **2<sup>nd</sup> YEAR M.C.A EXAMINATION SCHEDULE - Time: 02.00 P.M. to 05.00 P.M.**

Date	Day	Sub. Code	Name of the Subject	Max. Marks
22.10.2020	Thursday	MCA 2.1	Theory of Computation	100
23.10.2020	Friday	MCA 2.2	Computer Graphics	100
26.10.2020	Monday	MCA 2.3	File Structures	100
27.10.2020	Tuesday	MCA 2.4	Design & Analysis of Algorithms	100
28.10.2020	Wednesday	MCA 2.5	Operating Systems	100
29.10.2020	Thursday	MCA 2.6	Data Communications & Networks	100
31.10.2020	Saturday	MCA 2.7	Data Base Management Systems	100
02.11.2020	Monday	MCA 2.8	Operations Research	100
03.11.2020	Tuesday	MCA 2.9	Artificial Intelligence	100
04.11.2020	Wednesday	MCA 2.10	Image Processing	100
05.11.2020	Thursday	MCA 2.11	Operating Systems Lab	100
06.11.2020	Friday	MCA 2.12	File Structures Lab	100
07.11.2020	Saturday	MCA 2.13	Visual Programming Lab	100
09.11.2020	Monday	MCA 2.14	DBMS Lab	100

### **3<sup>rd</sup> YEAR M.C.A EXAMINATION SCHEDULE - Time: 02.00 P.M. to 05.00 P.M.**

Date	Day	Sub. Code	Name of the Subject	Max. Marks
10.11.2020	Tuesday	MCA 3.1	Information Systems Control & Audit	100
11.11.2020	Wednesday	MCA 3.2	Network Security	100
12.11.2020	Thursday	MCA 3.3	Object Oriented Software Engineering	100
13.11.2020	Friday	MCA 3.4	Embedded Systems	100
16.11.2020	Monday	MCA 3.5	Data Ware Housing and Data Mining	100
17.11.2020	Tuesday	MCA 3.6	OOSE Lab	100
18.11.2020	Wednesday	MCA 3.7	Data Communications & Networking Lab	100
19.11.2020	Thursday	MCA 3.8	Project-Viva Voce	100



**SCHOOL OF DISTANCE EDUCATION  
ANDHRA UNIVERSITY, VISAKHAPATNAM**

Examination Register Number

For Office Use only

(Form of Application for Registration)

**MBA (Hospital Administration) Degree Examination - October 2020**

(w.e.f Admitted Batch of 2011-12)

**I/ II/ III / YEAR(S)**

Affix Latest  
Passport  
Size(Bust)  
Photo  
(Attested)

Identity Card No.

1. Examination Centre

2. Name in Full  
(In BLOCK LETTERS)

3. Date of Birth in Christian Era

4. Address for Communication  
(in BLOCK LETTERS)

PIN

Phone / Mobile Number  
e-mail :

5. Name of Father/Guardian

6. Examination for which the candidate is now appearing :  
I/II/III Year or Submitting  
Assignments  
(Tick✓Appropriate Box/Boxes)

**I YEAR**

Whole Exam	101	102	103	104	105	106

**II YEAR**

Whole Exam	201	202	203	204	205	206

**III YEAR**

Whole Exam	301	302	303	304	305	306	PROJ	VIVA

7\*. Examination Fee particulars

D.D.No.....Dated.....  
Bank.....Amount Rs.....  
(Rupees .....)

Note : As per the instructions of the University, all the MBA Candidates have to pay the prescribed examination fee from the years 2018 and onwards.

8. Particulars of Qualifying Exam. passed, i.e., B.A/B.Sc/B.Com/ B.B.M/B.E/B.Tech / AMIE etc. (For I Year candidates only)

Examination	Year	Reg. No.	University

9. Particular of earlier pass/ appearance (s) :  
(Specify month and year of passing of both theory and assignments)

<b>I YEAR</b>	<b>101</b>	<b>102</b>	<b>103</b>	<b>104</b>	<b>105</b>	<b>106</b>		
<b>II YEAR</b>	<b>201</b>	<b>202</b>	<b>203</b>	<b>204</b>	<b>205</b>	<b>206</b>		
<b>III YEAR</b>	<b>301</b>	<b>302</b>	<b>303</b>	<b>304</b>	<b>305</b>	<b>306</b>	<b>PROJ</b>	<b>VVA</b>

10. Number of Chances now availing (for improvement candidates only)

(Tick ✓ appropriate Box)

I Chance

II Chance

III Chance

Station :

Date :

Signature of the Candidate

**DIRECTOR**  
**School of Distance Education**

**Fee Particulars :**

1. **Improvement fee** : Provision for MBA courses is allowed within a period of three years from the year of passing the MBA degree examination.

**Paper-wise Improvement** is also allowed only for one chance, i.e., immediately after passing the MBA degree examination. An Amount of Rs. **1,000/-** is to be paid towards improvement fee per year besides the usual examination fee.

2. All payments should be made only by way of DD in favour of “**The Registrar, Andhra University**”, **Visakhapatnam**. Fee once paid will neither be refunded nor be adjusted for subsequent examinations under any circumstances.
3. Answer booklet consisting of 32 pages shall be supplied to the candidates. Candidates have to answer all questions in the booklet only. No additional sheets will be supplied.

**Enclosures :**

- Xerox copy of Identity Card
- Xerox copies of marks lists of previous appearances in case of II / III year candidates
- Xerox copy of qualifying examination Passed/Provisional Certificate in case of I year Candidates only
- Three self-addressed envelopes of 11” x 5” size (unstamped).

**Special Note :** Candidates must obtain their original copy of the Hall-tickets from the Chief Superintendent of the respective examination centre, three days before the commencement of the examination.



**SCHOOL OF DISTANCE EDUCATION  
ANDHRA UNIVERSITY, VISAKHAPATNAM**

Register Number

For Office Use only

**MBA (Hospital Administration) Degree Examination - October , 2020**

**HALL - TICKET**

This is to certify that .....

Son/ Daughter of ..... is a candidate for the MBA

Degree Examination to be held at .....

He/She desires **to appear for the following papers :**

<b>I YEAR</b>	<b>101</b>	<b>102</b>	<b>103</b>	<b>104</b>	<b>105</b>	<b>106</b>		
<b>II YEAR</b>	<b>201</b>	<b>202</b>	<b>203</b>	<b>204</b>	<b>205</b>	<b>206</b>		
<b>III YEAR</b>	<b>301</b>	<b>302</b>	<b>303</b>	<b>304</b>	<b>305</b>	<b>306</b>	<b>Project</b>	<b>Viva</b>

Visakhapatnam

Director

Date :

School of Distance Education

Note: 1. The candidate should fill in the above columns except Register Number

2. The candidate should strike off the papers for which he/she is not appearing for

**CERTIFICATE OF IDENTITY**

Signature of the Candidate.....

This is to certify that.....

Son / daughter of..... is a candidate appearing for the MBA Examination

and his/her signature is taken in my presence and he/she bears the following identification Marks:

Affix Latest  
Passport  
Size(Bust)  
Photo  
(Attested)

1. ....

2. ....

Station:

Signature of the attesting officer

Director

Date:

not below the Rank of Gazetted Officer

School of Distance Education

**Note :** 1.The Photos should be affixed and attested by the Attesting Officer both in the Application Form and Certificate of Identity.  
2.The Attesting Officer's signature should be right across the photo extending over the blank space also.

**SCHOOL OF DISTANCE EDUCATION  
ANDHRA UNIVERSITY, VISAKHAPATNAM**

**INSTRUCTIONS TO THE CANDIDATES APPEARING FOR MBA EXAMINATION.**

Candidates for University Examinations are required to observe, the following Instructions very carefully;

01. It will not be permissible for candidates to sit for the Examination at a center other than that at which names are registered, without the Special permission of the director, SDE. No permission for change of centre will be granted after applications are registered.
02. Candidates appearing for Exams at other centres on the Special permission of the Director must be prepared to satisfy the Chief Superintendent of such centres as to their identity. They shall also sign again on the Identification certificates produced by them before the Chief Superintendent of the respective centres, if required.
03. Candidate should take their places in the examination hall at least ten minutes before the time fixed for distributing the papers. Candidates presenting themselves more than half an hour after the appointed time will not be admitted to the Examination Hall.
04. Candidates should bring their Hall-Ticket to the Examination Hall each day of the Examination for Inspection by the Chief Superintendent / Invigilator/ Observer.
05. Candidates are prohibited from writing upon their Hall-Tickets or Question Papers. Candidates are also prohibited from writing their names or any other name unconnected with the answers on any part of their Answer Books. The Register Numbers should be written very distinctly on the title pages of the Main Answer Book. Failure to Write their Register Number may involve the Rejection of Answer Papers. They should fill in the subject and the year on the outer cover of the main answer book. Register number should not be noted on the additional answer books.
06. No Candidate will be allowed to leave the Examination Hall till the expiry of at least one and half hours and a half after the question paper is distributed and candidates who leaves the hall during the period are not allowed again into the Exam hall.
07. Candidates are forbidden to ask questions of any kind during the examination. They are further forbidden to communicate with the examiners; should they do so, their answer papers will not be valued and their conduct will be reported to the Executive Council for disciplinary action.
08. Candidates are not allowed to use books of any kind in the Examination Hall. They are also prohibited from introducing into the examination Hall any book or portion of book, slate, blotting pad, cardboard, manuscript, type script or paper of any description and making use of any from these whether introduced into the hall by themselves or by any one else, from communicating with or copying from each other and from communicating with any person outside the Examination Hall. Any candidate detected in the violation of these rules will be summarily sent out of the Hall forthwith and his conduct will be reported to the University. Such candidates stand the risk of having all his answer papers for the Examination for which he has appeared rejected by the E.C. and of being debarred from sitting for the University Examination for such period as the E.C. may decide.
09. Required statistical Tables will be supplied. Candidates should not bring into the Examination Hall of their own copies.
10. Candidates are allowed to use battery operated pocket calculators with up to six functions, twelve digits and two memories, printing models of calculators are not allowed. Candidates are advised not to bring the Pager, Cellular Phone, digital diary or other electronic gadgets inside the examination hall except the calculator as defined above.
11. Candidates are required to provide themselves with their own pens. They must however, use only blue/black ink while answering their question papers.
12. Particular attention invited to the instructions regarding rough working printed on the answer books. All rough work must be done on the right - hand side of the problem itself leaving a margin for that purpose with the heading 'rough work' underlined. The number of each question as given in the question paper should be noted both on the margin and in the center of the page of the answer book just above the respective answer. No separate books for rough working will be supplied to candidates. Papers should not be detached from the answer books of candidates. If the ordinary answer books are found insufficient, additional books will be supplied and these should be securely fastened to the main answer books by thread which can be had from the superintendent.

(By Order)

**DIRECTOR**





**SCHOOL OF DISTANCE EDUCATION  
ANDHRA UNIVERSITY, VISAKHAPATNAM**

Register Number

For Office Use only

**MBA (Hospital Administration) Degree Examination - October 2020**

**HALL - TICKET**

This is to certify that .....

Son/ Daughter of ..... is a candidate for the MBA

Degree Examination to be held at .....

He/She desires **to appear for the following papers :**

<b>I YEAR</b>	<b>101</b>	<b>102</b>	<b>103</b>	<b>104</b>	<b>105</b>	<b>106</b>		
<b>II YEAR</b>	<b>201</b>	<b>202</b>	<b>203</b>	<b>204</b>	<b>205</b>	<b>206</b>		
<b>III YEAR</b>	<b>301</b>	<b>302</b>	<b>303</b>	<b>304</b>	<b>305</b>	<b>306</b>	<b>Project</b>	<b>Viva</b>

Visakhapatnam

Director

Date :

School of Distance Education

Note: 1. The candidate should fill in the above columns except Register Number

2. The candidate should strike off the papers for which he/she is not appearing for

**CERTIFICATE OF IDENTITY**

Signature of the Candidate.....

This is to certify that.....

Son / daughter of..... is a candidate appearing for the MBA Examination

and his/her signature is taken in my presence and he/she bears the following identification Marks:



1. ....

2. ....

Station:

Signature of the attesting officer

Director

Date:

not below the Rank of Gazetted Officer

School of Distance Education

**Note :** 1.The Photos should be affixed and attested by the Attesting Officer both in the Application Form and Certificate of Identity.  
2.The Attesting Officer's signature should be right across the photo extending over the blank space also.

**SCHOOL OF DISTANCE EDUCATION  
ANDHRA UNIVERSITY, VISAKHAPATNAM**

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02. Candidates appearing for Exams at other centres on the Special permission of the Director must be prepared to satisfy the Chief Superintendent of such centres as to their identity. They shall also sign again on the Identification certificates produced by them before the Chief Superintendent of the respective centres, If required.
03. Candidate should take their places in the examination hall at least ten minutes before the time fixed for distributing the papers. Candidates presenting themselves more than half an hour after the appointed time will not be admitted to the Examination Hall.
04. Candidates should bring their Hall-Ticket to the Examination Hall each day of the Examination for Inspection by the Chief Superintendent / Invigilator/ Observer.
05. Candidates are prohibited from writing upon their Hall-Tickets or Question Papers. Candidates are also prohibited from writing their names or any other name unconnected with the answers on any part of their Answer Books. The Register Numbers should be written very distinctly on the title pages of the Main Answer Book. Failure to Write their Register Number may involve the Rejection of Answer Papers. They should fill in the subject and the year on the outer cover of the main answer book. Register number should not be noted on the additional answer books.
06. No Candidate will be allowed to leave the Examination Hall till the expiry of at least one and half hours and a half after the question paper is distributed and candidates who leaves the hall during the period are not allowed again into the Exam hall.
07. Candidates are forbidden to ask questions of any kind during the examination. They are further forbidden to communicate with the examiners; should they do so, their answer papers will not be valued and their conduct will be reported to the Executive Council for disciplinary action.
08. Candidates are not allowed to use books of any kind in the Examination Hall. They are also prohibited from introducing into the examination Hall any book or portion of book, slate, blotting pad, cardboard, manuscript, type script or paper of any description and making use of any from these whether introduced into the hall by themselves or by any one else, from communicating with or copying from each other and from communicating with any person outside the Examination Hall. Any candidate detected in the violation of these rules will be summarily sent out of the Hall forthwith and his conduct will be reported to the University. Such candidates stands the risk of having all his answer papers for the Examination for which he has appeared rejected by the E.C. and of being debarred from sitting for the University Examination for such period as the E.C. may decide.
09. Required statistical Tables will be supplied. Candidates should not bring into the Examination Hall of their own copies.
10. Candidates are allowed to use battery operated pocket calculators with up to six functions, twelve digits and two memories, printing models of calculators are not allowed. Candidates are advised not to bring the Pager, Cellular Phone, digital diary or other electronic gadgets inside the examination hall except the calculator as defined above.
11. Candidates are required to provide themselves with their own pens. They must however, use only blue/black ink while answering their question papers.
12. Particular attention invited to the instructions regarding rough working printed on the answer books. All rough work must be done on the right - hand side of the problem itself leaving a margin for that purpose with the heading 'rough work' underlined. The number of each question as given in the question paper should be noted both on the margin and in the center of the page of the answer book just above the respective answer. No separate books for rough working will be supplied to candidates. Papers should not be detached from the answer books of candidates. If the ordinary answer books are found insufficient, additional books will be supplied and these should be securely fastened to the main answer books by thread which can be had from the superintendent.

(By Order)

**DIRECTOR**



**SCHOOL OF DISTANCE EDUCATION  
ANDHRA UNIVERSITY, VISAKHAPATNAM**

**VISAKHAPATNAM 530 003 : ANDHRA PRADESH**

Phone: 0891-2844142, 2550223, 2575745 Fax No.0891-2575752

Website: [www.andhrauniversity.edu.in/sde.html](http://www.andhrauniversity.edu.in/sde.html)

**Prof. P. HARI PRAKASH**

**DIRECTOR**

No.SDE/MBA Hospital Admn./Examination/2020

05-08-2020

Dear Learner,

*Greetings from the School of Distance Education.*

Dear Student,

Please find enclosed one Examination Application Form of MBA (Hospital Admn.) Examinations of the School of Distance Education to be held in October 2020. The last date for submission of examination application, date of commencement of examinations are given below:

<b>Examination</b>	<b>Last date for Submission of Examination Application</b>	<b>Date of Commencement of Examination</b>
MBA (Hosp. Admn.) I Year	14-09-2020	05-10-2020
MBA (Hosp. Admn.) II Year	14-09-2020	13-10-2020
MBA (Hosp. Admn.) III Year	14-09-2020	20-10-2020

For 1 Subject Rs.400/-;

2 subjects Rs.800/-,

above 3 subjects Rs.1,000/- upto Seven Subject per Year

More than Seven Subjects per year Rs. 2,000/-

However, applications will also be received with penal fee as detailed below :

Rs.300/- upto 15-09-2020 to 21-09-2020

**The applications received in this office after 21-09-2020 will not be accepted.**

1. All the Candidates should be pay examination fee.
2. The candidate has to carefully go through the instructions given in the Application form before filling the application. The candidate should note that the application form contains the Hall- Ticket in duplicate also, the signature of the candidate is necessary both on the Hall-ticket and examination application form.

**Note :**

1. The candidates are informed that the defaulters of tuition fee to the School will not be permitted to take the examination and those who have not already paid, should pay the necessary tuition fee by **Demand Draft drawn in favour of the Registrar, Andhra University, Visakhapatnam**, without any further delay.

**Hall Ticket:** The candidate has to collect the Hall Ticket from the Chief Superintendent of the respective Examination Center within three days before the commencement of the examination. No further intimation will be sent to the candidates in this regard

\* **Candidates will be Supplied 32 pages of Answer Sheets booklet in the examination hall. They will not be Supplied any other examination additional Answer Sheets.**

**DIRECTOR**



**SCHOOL OF DISTANCE EDUCATION  
ANDHRA UNIVERSITY, VISAKHAPATNAM**

**VISAKHAPATNAM 530 003 : ANDHRA PRADESH**

Phone: 0891-2844142, 2550223, 2575745 Fax No.0891-2575752

Website: [www.andhrauniversity.edu.in/sde.html](http://www.andhrauniversity.edu.in/sde.html)

**TIME-TABLE FOR MBA (Hospital Administration) EXAMINATIONS, October, 2020  
I YEAR**

Date	Day	Subject Title	Time
05-10-2020	Monday	Management Process and Behaviour	2 pm to 5 pm
06-10-2020	Tuesday	Accounting for Decision Making	2 pm to 5 pm
07-10-2020	Wednesday	Management of Out-Patient Department	2 pm to 5 pm
08-10-2020	Thursday	Patient Care and Behaviour	2 pm to 5 pm
09-10-2020	Friday	Health System Management	2 pm to 5 pm
12-10-2020	Monday	Management of Information Systems in Hospitals	2 pm to 5 pm

**II YEAR**

Date	Day	Subject Title	Time
13-10-2020	Tuesday	Human Factor in Health Organisation	2 pm to 5 pm
14-10-2020	Wednesday	Financial Management in Hospitals	2 pm to 5 pm
15-10-2020	Thursday	Operations Management in Hospitals	2 pm to 5 pm
16-10-2020	Friday	Medical Audit and Quality Management	2 pm to 5 pm
17-10-2020	Saturday	Hospital Services Marketing	2 pm to 5 pm
19-10-2020	Monday	Health Care Economics	2 pm to 5 pm

**III YEAR**

Date	Day	Subject Title	Time
20-10-2020	Tuesday	Hospital Waste Management	2 pm to 5 pm
21-10-2020	Wednesday	Risk and Disaster Management	2 pm to 5 pm
22-10-2020	Thursday	Legal and Ethical Issues for Hospitals	2 pm to 5 pm
23-10-2020	Friday	Operations Research	2 pm to 5 pm
26-10-2020	Monday	Health Insurance	2 pm to 5 pm
27-10-2020	Tuesday	Clinical, Diagnostic & Therapeutic Services	2 pm to 5 pm
03-11-2020	Tuesday	Viva-Voce examination at S.D.E.,A.U., Visakhapatnam only	9 am onwards

Note: MBA (Hospital Administration) Examinations will be held at following centres:

- 1) Govt.Arts College, Srikakulam
- 2) AKNU MSN Campus, Thimmapuram, Kakinada
- 3) School of Distance Education, Andhra University, Visakhapatnam
- 4) TSR & TBK Degree College, Gajuwaka, Visakhapatnam,
- 5) Syed Appala Swamy Degree College, Vijayawada. **However Viva Examination will be held at A.U. Campus, Visakhapatnam only.**





**SCHOOL OF DISTANCE EDUCATION  
ANDHRA UNIVERSITY, VISAKHAPATNAM**

Examination Register Number

For Office Use only

(Form of Application for Registration)

**MBA (Marketing / Finance / HRM)  
Degree Examination - October, 2020**

(w.e.f Admitted Batch of 2006-07)

**I/ II/III YEAR(S)**

Affix Latest  
Passport  
Size(Bust)  
Photo  
(Attested)

Identity Card No.

1. Examination Centre

2. Name in Full  
(In BLOCK LETTERS)

3. Date of Birth (in Christian Era)

4. Address for Communication  
(in BLOCK LETTERS)

PIN

Mobile :

e-mail id :

5. Name of Father/Guardian

6. Examination for which the candidate is now appearing :  
I/II/III Year or Submitting Assignments  
(Tick✓Appropriate Box/Boxes)

**I YEAR**

Whole Exam	101	102	103	104	105	106
Theory						
Assignment						

**II YEAR**

Whole Exam	201	202	203	204	205	206
Theory						
Assignment						

**III YEAR**

Whole Exam	301	302	303*	304*	305*	306*	PROJ	VIVA
Theory								
Assignment								

Code - Specilisation

A - Marketing

B - Finance

C - H.R.M

7. Examination Fee particulars

D.D.No. .... Dated .....

Bank.....Amount Rs. ....

(Rupees .....) )

Note : As per the instructions of the University, all the MBA Candidates have to pay the prescribed examination fee from the years 2018 and onwards.

9. Particulars of Qualifying Exam. passed, ie., B.A./B.Sc./B.Com./ B.B.M./B.E./B.Tech. / AMIE etc. (For I Year candidates only)

Examination	Year	Reg. No.	University

10. Particular of earlier pass/ appearance (s) :  
(Specify month and year of passing of both theory and assignments)

I YEAR	101	102	103	104	105	106	PROJ	VIVA		
Theory										
Assignment										
II YEAR	201	202	203	204	205	206				
Theory										
Assignment										
III YEAR	301	302	303*	304*	305*	306*				
Theory										
Assignment										

10. Number of Chances now availing (for improvement candidates only)  
(Tick ✓ appropriate Box)

I Chance  II Chance  III Chance

Station :

**DIRECTOR**

Date :

**Signaute of the Candidate**

**School of Distance Education**

Centre code	Station	Examination Centres
1	Srikakulam	Govt. College for men
2	Kakinada	AKNU MSN Campus, Thimmapuram, Kakinada
5	Visakhapatnam	A.U. Campus.
6	Gajuwaka, Visakhapatnam.	TSR & TBK Degree & P.G. College
9	Vijayawada	Syed Appala Swamy Degree College

**Fee Particulars :**

- All the Candidates Should pay Examination Fee as follows Rs.400/- per subject, 2 subjects Rs. 800/-, above three subjects Rs.1,000/- upto Seven Subject per year. More than Seven Subjects per year 2,000/-.
- Candidates submitting Assignments or Project reports or appearing for Viva-Voce Exam Exclusively have also to submit Examination Application for registration along with the prescribed fee i.e., Rs. 400/- per subject paper not exceeding Rs. 1,000/- for I & II year and Rs. 2,000/- for III year
- Improvement fee** : Provision for MBA courses is allowed within a period of three years from the year of passing the MBA degree examination.  
**Paper-wise Improvement** is also allowed only for one chance, i.e., immediately after passing the MBA degree examination. An Amount of Rs. **1,000/-** is to be paid towards improvement fee per year besides the usual examination fee.
- All payments should be made only by way of DD in favour of **“The Registrar, Andhra University”, Visakhapatnam** Fee once paid will neither be refunded nor be adjusted for subsequent examinations under any circumstances.
- Answer booklet consisting of 32 pages shall be supplied to the candidates. Candidates have to answer all questions in the booklet only. No additional sheets will be supplied.

**Enclosures :**

- Xerox copy of Identity Card
- Xerox copies of marks lists of previous appearances in case of II year candidates
- Xerox copy of qualifying examination Passed/Provisional Certificate in case of I year Candidates only
- Three self-addressed envelopes of 11” x 5” size (unstamped).

**Special Note : Candidates must obtain their original copy of the Hall-tickets from the Chief Superintendent of the respective examination centre, three days before the commencement of the examination**



**SCHOOL OF DISTANCE EDUCATION  
ANDHRA UNIVERSITY, VISAKHAPATNAM**

Register Number

For Office Use only

**MBA Degree Examination - October, 2020**

**HALL - TICKET**

This is to certify that .....  
Son/ Daughter of ..... is a candidate for the MBA  
Degree Examination to be held at .....  
He/She desires **to appear for the following papers :**

	<b>I YEAR</b>	<b>101</b>	<b>102</b>	<b>103</b>	<b>104</b>	<b>105</b>	<b>106</b>	
	<b>II YEAR</b>	<b>201</b>	<b>202</b>	<b>203</b>	<b>204</b>	<b>205</b>	<b>206</b>	
<b>A - MM</b> <b>B - FM</b> <b>C - HRM</b>	<b>III YEAR</b>	<b>301</b>	<b>302</b>	<b>A 303</b>	<b>A 304</b>	<b>A 305</b>	<b>A 306</b>	<b>Project</b>
				<b>B 303</b>	<b>B 304</b>	<b>B 305</b>	<b>B 306</b>	
				<b>C 303</b>	<b>C 304</b>	<b>C 305</b>	<b>C 306</b>	<b>Viva</b>

Visakhapatnam

Director

Date :

School of Distance Education

- Note: 1. The candidate should fill in the above columns except Register Number  
2. The candidate should strike off the papers for which he/she is not appearing for

**CERTIFICATE OF IDENTITY**

Signature of the Candidate.....

This is to certify that.....

Son / daughter of..... is a candidate appearing for the MBA Examination  
and his/her signature is taken in my presence and he/she bears the following identification Marks:

Affix Latest  
Passport  
Size(Bust)  
Photo  
(Attested)

1. ....

2. ....

Station:

Signature of the attesting officer

Director

Date:

not below the Rank of Gazetted Officer

School of Distance Education

**Note :** 1. The Photos should be affixed and attested by the Attesting Officer both in the Application Form and Certificate of Identity.  
2. The Attesting Officer's signature should be right across the photo extending over the blank space also.



**SCHOOL OF DISTANCE EDUCATION**  
**ANDHRA UNIVERSITY, VISAKHAPATNAM**

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1. It will not be permissible for candidates to sit for the Examination at a center other than that at which names are registered, without the Special permission of the director, SDE. No permission for change of centre will be granted after applications are registered.
2. Candidates appearing for Exams at other centres on the Special permission of the Director must be prepared to satisfy the Chief Superintendent of such centres as to their identity. They shall also sign again on the Identification certificates produced by them before the Chief Superintendent of the respective centres, if required.
3. Candidate should take their places in the examination hall at least ten minutes before the time fixed for distributing the papers. Candidates presenting themselves more than half an hour after the appointed time will not be admitted to the Examination Hall.
4. Candidates should bring their Hall-Ticket to the Examination Hall each day of the Examination for Inspection by the Chief Superintendent / Invigilator/ Observer.
5. Candidates are prohibited from writing upon their Hall-Tickets or Question Papers. Candidates are also prohibited from writing their names or any other name unconnected with the answers on any part of their Answer Books. The Register Numbers should be written very distinctly on the title pages of the Main Answer Book. Failure to Write their Register Number may involve the Rejection of Answer Papers. They should fill in the subject and the year on the outer cover of the main answer book. Register number should not be noted on the additional answer books.
6. No Candidate will be allowed to leave the Examination Hall till the expiry of at least one and half hours and a half after the question paper is distributed and candidates who leave the hall during the period are not allowed again into the Exam hall.
7. Candidates are forbidden to ask questions of any kind during the examination. They are further forbidden to communicate with the examiners; should they do so, their answer papers will not be valued and their conduct will be reported to the Executive Council for disciplinary action.
8. Candidates are not allowed to use books of any kind in the Examination Hall. They are also prohibited from introducing into the examination Hall any book or portion of book, slate, blotting pad, cardboard, manuscript, type script or paper of any description and making use of any from these whether introduced into the hall by themselves or by any one else, from communicating with or copying from each other and from communicating with any person outside the Examination Hall. Any candidate detected in the violation of these rules will be summarily sent out of the Hall forthwith and his conduct will be reported to the University. Such candidates stand the risk of having all his answer papers for the Examination for which he has appeared rejected by the E.C. and of being debarred from sitting for the University Examination for such period as the E.C. may decide.
9. Required statistical Tables will be supplied. Candidates should not bring into the Examination Hall of their own copies.
10. Candidates are allowed to use battery operated pocket calculators with up to six functions, twelve digits and two memories, printing models of calculators are not allowed. Candidates are advised not to bring the Pager, Cellular Phone, digital diary or other electronic gadgets inside the examination hall except the calculator as defined above.
11. Candidates are required to provide themselves with their own pens. They must however, use only blue/black ink while answering their question papers.
12. Particular attention invited to the instructions regarding rough working printed on the answer books. All rough work must be done on the right - hand side of the problem itself leaving a margin for that purpose with the heading 'rough work' underlined. The number of each question as given in the question paper should be noted both on the margin and in the center of the page of the answer book just above the respective answer. No separate books for rough working will be supplied to candidates. Papers should not be detached from the answer books of candidates. If the ordinary answer books are found insufficient, additional books will be supplied and these should be securely fastened to the main answer books by thread which can be had from the superintendent.
13. Candidates are not allowed to carry mobile/cell phones into the examination hall.

(By Order)

**Director**



**SCHOOL OF DISTANCE EDUCATION  
ANDHRA UNIVERSITY, VISAKHAPATNAM**

Register Number

For Office Use only

**MBA Degree Examination - October, 2020**

**HALL - TICKET**

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	<b>I YEAR</b>	<b>101</b>	<b>102</b>	<b>103</b>	<b>104</b>	<b>105</b>	<b>106</b>	
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<b>A - MM B - FM C - HRM</b>	<b>III YEAR</b>	<b>301</b>	<b>302</b>	<b>A 303</b>	<b>A 304</b>	<b>A 305</b>	<b>A 306</b>	<b>Project</b>
				<b>B 303</b>	<b>B 304</b>	<b>B 305</b>	<b>B 306</b>	
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Visakhapatnam

Director

Date :

School of Distance Education

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**CERTIFICATE OF IDENTITY**

Signature of the Candidate.....

This is to certify that.....

Son / daughter of..... is a candidate appearing for the MBA Examination and his/her signature is taken in my presence and he/she bears the following identification Marks:

Affix Latest  
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Size(Bust)  
Photo  
(Attested)

1. ....

2. ....

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Signature of the attesting officer

Director

Date:

not below the Rank of Gazetted Officer

School of Distance Education

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**ANDHRA UNIVERSITY, VISAKHAPATNAM**

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2. Candidates appearing for Exams at other centres on the Special permission of the Director must be prepared to satisfy the Chief Superintendent of such centres as to their identity. They shall also sign again on the Identification certificates produced by them before the Chief Superintendent of the respective centres, if required.
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8. Candidates are not allowed to use books of any kind in the Examination Hall. They are also prohibited from introducing into the examination Hall any book or portion of book, slate, blotting pad, cardboard, manuscript, type script or paper of any description and making use of any from these whether introduced into the hall by themselves or by any one else, from communicating with or copying from each other and from communicating with any person outside the Examination Hall. Any candidate detected in the violation of these rules will be summarily sent out of the Hall forthwith and his conduct will be reported to the University. Such candidates stand the risk of having all his answer papers for the Examination for which he has appeared rejected by the E.C. and of being debarred from sitting for the University Examination for such period as the E.C. may decide.
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(By Order)

**Director**

**SCHOOL OF DISTANCE EDUCATION  
ANDHRA UNIVERSITY, VISAKHAPATNAM-03**

**Prof. P. HARI PRAKASH  
DIRECTOR**

SDE/E-III (MBA)/Supdt./2020

Date : 05-08-2020

**Dear Learner :**

Please find enclosed herewith Examination Application Form of 3-Year MBA Examination of the School of Distance Education to be held in October, 2020. The last date for submission of examination application, date of commencement of examinations are given below

**Examination Fee Particulars :**

Examination	Last date for Submission of Examination Application	Date of Commencement of Examination
MBA Year I	14-09-2020	05-10-2020
MBA Year II	14-09-2020	13-10-2020
MBA Year III	14-09-2020	20-10-2020

However the applications will be accepted

**i) With a Penal fee of Rs. 300/- from 15-09-2020 to 21-09-2020.**

Applications received after the due date even with a maximum penal fee i.e. 21-09-2020 will not be accepted. Incomplete and defective applications will be summarily rejected.

**Note :**

1. The candidates are informed that the defaulters of tuition fee to the school will not be permitted to take the examination and those who have not already paid, should pay the necessary tuitions fee by Demand Draft in favour of the Registrar, Andhra University, Visakhapatnam without any further delay.
2. Candidates submitting examination application after the due date have to pay the fee through a Crossed Demand Draft Drawn in favour of the Registrar, Andhra University, Visakhapatnam payable at Syndicate Bank, SDE, Visakhapatnam-3 or any nationalized bank located at Visakhapatnam or The name of the candidate, code number and the purpose of the remittance should be clearly mentioned on the Examination Application along with the D.D. The name of the candidate and complete code number are also to be noted on the reverse side of the Demand Draft. **SBI Challans, Cheques, MO's and Postal Orders will not be accepted.**
3. Answer booklet consisting of 32 pages shall be supplied to the candidates. Candidates have to answer all questions in the booklet only. No additional sheets will be supplied.

**EXAMINATION CENTRES :**

Centre code	Station Name	Examination Centres :
1	Srikakulam	Govt. College for men
2	Kakinada	AKNU MSN Campus, Thimmapuram, Kakinada
5	Visakhapatnam	A.U. Campus
6	Gajuwaka, Visakhapatnam.	TSR & TBK Degree & P.G. College
9	Vijayawada	Syed Appala Swamy Degree College

**SUBMISSION OF THE EXAMINATION APPLICATION FORMS:**

The candidate has to send the duly filled in Application form to the Director (MBA), School of Distance Education, Andhra University, Visakhapatnam - 530 003 on or before the last date as specified above. The candidate has to carefully go through the instructions given in the Application Form before filling. The candidate should note that the Application Form contains the Hall Ticket in Duplicate also. The signature of the candidate is necessary both on the Hall Ticket and the Examination Application Form. Incomplete applications are liable to be rejected.

**PARTICULARS OF THE PREVIOUS PASS / APPEARANCE:**

If the candidate has already appeared/passed in any subject (s) should enclose Xerox Copies of their Marks Memo and the year of passing, the Register Number and the examination centre are to be invariably noted in the relevant columns. The application will be rejected, if these particulars are not clearly noted. However, this will not apply to the candidates who are appearing for the first time.

**COLLECTION OF HALL TICKETS:**

**Candidates must obtain their Original Copy of the Hall Tickets from the chief superintendent of the respective examination centre, three days before the commencement of the examination.**

**Prof. P. HARI PRAKASH  
DIRECTOR**

**3-YEAR MBA EXAMINATIONS- October 2020  
(NEW REGULATIONS)  
(FOR ADMITTED BATCHES FROM 2007 onwards)**

**I YEAR**

<b>Date</b>	<b>Day</b>	<b>Course Title</b>	<b>Time</b>
05-10-2020	Monday	Management Process and Behaviour	2 pm to 5 pm
06-10-2020	Tuesday	QT for Managerial Decisions	2 pm to 5 pm
07-10-2020	Wednesday	Business Environment	2 pm to 5 pm
08-10-2020	Thursday	Accounting for Management	2 pm to 5 pm
09-10-2020	Friday	Managerial Economics	2 pm to 5 pm
12-10-2020	Monday	E-Business / Managerial Communications	2 pm to 5 pm

**II YEAR**

13-10-2020	Tuesday	Human Resource Management	2 pm to 5 pm
14-10-2020	Wednesday	Marketing Management	2 pm to 5 pm
15-10-2020	Thursday	Financial Management	2 pm to 5 pm
16-10-2020	Friday	Operations Management	2 pm to 5 pm
17-10-2020	Saturday	Operations Research	2 pm to 5 pm
19-10-2020	Monday	International Business	2 pm to 5 pm

**III YEAR**

20-10-2020	Tuesday	Business Policy and Strategic Management	2 pm to 5 pm
21-10-2020	Wednesday	Management Decision Support Systems (2006-2011 Admitted Batches) Entrepreneurship and Small Business Mgt. (w.e.f. 2012 Admitted Batch)	2 pm to 5 pm
22-10-2020	Thursday	Consumer Behaviour and Marketing Research Security Analysis and Portfolio Management Human Resource Planning and Development	2 pm to 5 pm
23-10-2020	Friday	Services Marketing and CRM Financial Markets and Derivatives Industrial Relations	2 pm to 5 pm
26-10-2020	Monday	Advertising and Brand Management Strategic Financial Management Employee Compensation and Welfare Mgt.	2 pm to 5 pm
27-10-2020	Tuesday	Sales and Retail Management Management of Financial Services International Human Resource Management	2 pm to 5 pm
28-10-2020 29-10-2020 31-10-2020	Wednesday Thursday Saturday	Viva Voce Examination at School of Distance Education Andhra University, Visakhapatnam only	9 am onwards

**Note : 3 Year MBA (Old Regulations) Examinations will be held at School of Distance Education, Andhra University, Visakhapatnam Centre only.**



**SCHOOL OF DISTANCE EDUCATION  
ANDHRA UNIVERSITY, VISAKHAPATNAM**

Examination Register Number

For Office Use only

(Form of Application for Registration)

**MBA (Marketing / Finance / HRM)  
Degree Examination - October 2020**

(w.e.f Admitted Batch of 2006-07)

**I/ II YEAR(S)**

Affix Latest  
Passport  
Size(Bust)  
Photo  
(Attested)

Identity Card No.

1. Examination Centre

2. Name in Full  
(In BLOCK LETTERS)

3. Date of Birth (in Christian Era)

4. Address for Communication  
(in BLOCK LETTERS)

PIN

Mobile :  
e-mail id :

5. Name of Father/Guardian

6. Examination for which the  
candidate is now appearing :  
I/II Year or Submitting  
Assignments  
(Tick✓Appropriate Box/Boxes)

<b>I YEAR</b>		Whole Exam	101	102	103	104	105	106	107	108	109	110
Theory												
Assignment												

<b>II YEAR</b>		Whole Exam	201	202	203	204	MARKETING				FINANCE			
							205A	206A	207A	208A	205B	206B	207B	208B
Theory														
Assignment														

		HRM				PROJ	VIVA
		205C	206C	207C	208C		
Theory							
Assignment							

7. Examination Fee particulars

D.D.No. ....Dated .....

Bank.....Amount Rs. ....

(Rupees .....) )

Note : As per the instructions of the University, all the MBA Candidates have to pay the prescribed examination fee from the years 2018 and onwards.

9. Particulars of Qualifying Exam. passed, ie., B.A./B.Sc./B.Com./ B.B.M./B.E./B.Tech. / AMIE etc. (For I Year candidates only)

Examination	Year	Reg. No.	University

10. Particular of earlier pass/ appearance (s) :  
(Specify month and year of passing of both theory and assignments)

I YEAR		Whole Exam	101	102	103	104	105	106	107	108	109	110
Theory												
Assignment												

II YEAR		Whole Exam	201	202	203	204	MARKETING				FINANCE			
Theory							205A	206A	207A	208A	205B	206B	207B	208B
Assignment														

		HRM				PROJ	VIVA
Theory		205C	206C	207C	208C		
Assignment							

10. Number of Chances now availing (for improvement candidates only)  
(Tick ✓ appropriate Box)

I Chance  II Chance  III Chance

Station :

Date :

Signaute of the Candidate

DIRECTOR  
School of Distance Education

Centre code	Station	Examination Centres
1	Srikakulam	Govt. College for men
2	Kakinada	AKNU MNS Camps, Thimmapuram, Kakinada
5	Visakhapatnam	A.U. Campus.
6	Gajuwaka, Visakhapatnam.	TSR & TBK Degree & P.G. College
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- Candidates submitting Assignments or Project reports or appearing for Viva-Voce Exam Exclusively have also to submit Examination Application for registration along with the prescribed fee i.e., Rs. 400/- per subject paper not exceeding Rs. 2,000/- for each year.
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**SCHOOL OF DISTANCE EDUCATION  
ANDHRA UNIVERSITY, VISAKHAPATNAM  
MBA Degree Examination - October, 2020**

Register Number

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Examination to be held at ..... Centre. He/She desires  
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						205A	206A	207A	208A	205B	206B	207B	208B
	HRM								PROJ		VIVA		
		205C	206C	207C	208C								

Visakhapatnam

Date :

**Director**

School of Distance Education

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**CERTIFICATE OF IDENTITY**

Signature of the Candidate.....

This is to certify that.....

Son / daughter of.....is a candidate appearing for the two year  
MBA Examination and his/her signature is taken in my presence and he/she bears the following  
identification Marks:

Affix Latest  
Passport  
Size(Bust)  
Photo  
(Attested)

1. ....

2. ....

Station:

Signature of the attesting officer

**DIRECTOR**

Date:

not below the Rank of Gazetted Officer

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(By Order)

**Director**

**SCHOOL OF DISTANCE EDUCATION  
ANDHRA UNIVERSITY, VISAKHAPATNAM  
MBA Degree Examination - October, 2020**

Register Number

For Office Use only

**HALL - TICKET**

This is to certify that ..... Son/  
Daughter of ..... is a candidate for the MBA Degree  
Examination to be held at ..... Centre. He/She desires  
**to appear for the following papers :**

<b>I YEAR</b>	Whole Exam	101	102	103	104	105	106	107	108	109	110		
<b>II YEAR</b>	Whole Exam	201	202	203	204	MARKETING				FINANCE			
						205A	206A	207A	208A	205B	206B	207B	208B
	HRM								PROJ		VIVA		
		205C	206C	207C	208C								

Visakhapatnam

Date :

Director

School of Distance Education

- Note: 1. The candidate should fill in the above columns except Register Number  
2. The candidate should strike off the papers for which he/she is not appearing for

**CERTIFICATE OF IDENTITY**

Signature of the Candidate.....

This is to certify that.....

Son / daughter of.....is a candidate appearing for the two year  
MBA Examination and his/her signature is taken in my presence and he/she bears the following  
identification Marks:

Affix Latest  
Passport  
Size(Bust)  
Photo  
(Attested)

1. ....

2. ....

Station:

Date:

Signature of the attesting officer

not below the Rank of Gazetted Officer

Director

School of Distance Education

**Note :** 1. The Photos should be affixed and attested by the Attesting Officer both in the Application Form and Certificate of Identity.  
2. The Attesting Officer's signature should be right across the photo extending over the blank space also

**SCHOOL OF DISTANCE EDUCATION**  
**ANDHRA UNIVERSITY, VISAKHAPATNAM**

**INSTRUCTIONS TO THE CANDIDATES APPEARING FOR MBA EXAMINATION.**

Candidates for University Examinations are required to observe, the following Instructions very carefully;

1. It will not be permissible for candidates to sit for the Examination at a center other than that at which names are registered, without the Special permission of the director, SDE. No permission for change of centre will be granted after applications are registered.
2. Candidates appearing for Exams at other centres on the Special permission of the Director must be prepared to satisfy the Chief Superintendent of such centres as to their identity. They shall also sign again on the Identification certificates produced by them before the Chief Superintendent of the respective centres, if required.
3. Candidate should take their places in the examination hall at least ten minutes before the time fixed for distributing the papers. Candidates presenting themselves more than half an hour after the appointed time will not be admitted to the Examination Hall.
4. Candidates should bring their Hall-Ticket to the Examination Hall each day of the Examination for Inspection by the Chief Superintendent / Invigilator/ Observer.
5. Candidates are prohibited from writing upon their Hall-Tickets or Question Papers. Candidates are also prohibited from writing their names or any other name unconnected with the answers on any part of their Answer Books. The Register Numbers should be written very distinctly on the title pages of the Main Answer Book. Failure to Write their Register Number may involve the Rejection of Answer Papers. They should fill in the subject and the year on the outer cover of the main answer book. Register number should not be noted on the additional answer books.
6. No Candidate will be allowed to leave the Examination Hall till the expiry of at least one and half hours and a half after the question paper is distributed and candidates who leave the hall during the period are not allowed again into the Exam hall.
7. Candidates are forbidden to ask questions of any kind during the examination. They are further forbidden to communicate with the examiners; should they do so, their answer papers will not be valued and their conduct will be reported to the Executive Council for disciplinary action.
8. Candidates are not allowed to use books of any kind in the Examination Hall. They are also prohibited from introducing into the examination Hall any book or portion of book, slate, blotting pad, cardboard, manuscript, type script or paper of any description and making use of any from these whether introduced into the hall by themselves or by any one else, from communicating with or copying from each other and from communicating with any person outside the Examination Hall. Any candidate detected in the violation of these rules will be summarily sent out of the Hall forthwith and his conduct will be reported to the University. Such candidates stand the risk of having all his answer papers for the Examination for which he has appeared rejected by the E.C. and of being debarred from sitting for the University Examination for such period as the E.C. may decide.
9. Required statistical Tables will be supplied. Candidates should not bring into the Examination Hall of their own copies.
10. Candidates are allowed to use battery operated pocket calculators with up to six functions, twelve digits and two memories, printing models of calculators are not allowed. Candidates are advised not to bring the Pager, Cellular Phone, digital diary or other electronic gadgets inside the examination hall except the calculator as defined above.
11. Candidates are required to provide themselves with their own pens. They must however, use only blue/black ink while answering their question papers.
12. Particular attention invited to the instructions regarding rough working printed on the answer books. All rough work must be done on the right - hand side of the problem itself leaving a margin for that purpose with the heading 'rough work' underlined. The number of each question as given in the question paper should be noted both on the margin and in the center of the page of the answer book just above the respective answer. No separate books for rough working will be supplied to candidates. Papers should not be detached from the answer books of candidates. If the ordinary answer books are found insufficient, additional books will be supplied and these should be securely fastened to the main answer books by thread which can be had from the superintendent.
13. Candidates are not allowed to carry mobile/cell phones into the examination hall.

(By Order)

**Director**

# SCHOOL OF DISTANCE EDUCATION ANDHRA UNIVERSITY, VISAKHAPATNAM-03

**Prof. P. HARI PRAKASH**  
**DIRECTOR**

SDE/E-III (MBA)/Supdt./2020

Date : 05-08-2020

**Dear Learner :**

Please find enclosed herewith Examination Application Form of 2-Year MBA Examination of the School of Distance Education to be held in October, 2020. The last date for submission of examination application, date of commencement of examinations are given below

**Examination Fee Particulars :**

Examination	Last date for Submission of Examination Application	Date of Commencement of Examination
MBA Year I	14-09-2020	05-10-2020
MBA Year II	14-09-2020	17-10-2020

However the applications will be accepted

**i) With a Penal fee of Rs. 300/- from 15-09-2020 to 21-09-2020**

Applications received after the due date even with a maximum penal fee i.e. 21-09-2020 will not be accepted. Incomplete and defective applications will be summarily rejected.

**Note :**

- The candidates are informed that the defaulters of tuition fee to the school will not be permitted to take the examination and those who have not already paid, should pay the necessary tuitions fee by Demand Draft in favour of the Registrar, Andhra University, Visakhapatnam without any further delay.
- Candidates submitting examination application after the due date have to pay the fee through a Crossed Demand Draft Drawn in favour of the Registrar, Andhra University, Visakhapatnam payable at Syndicate Bank, SDE, Visakhapatnam-3 or any nationalized bank located at Visakhapatnam or The name of the candidate, code number and the purpose of the remittance should be clearly mentioned on the Examination Application along with the D.D. The name of the candidate and complete code number are also to be noted on the reverse side of the Demand Draft. **SBI Challans, Cheques, MO's and Postal Orders will not be accepted.**
- Answer booklet consisting of 32 pages shall be supplied to the candidates. Candidates have to answer all questions in the booklet only. No additional sheets will be supplied.

**EXAMINATION CENTRES :**

Centre code	Station Name	Examination Centres :
1	Srikakulam	Govt. College for men
2	Kakinada	AKNU MSN Campus, Thimmapuram, Kakinada
5	Visakhapatnam	A.U. Campus
6	Gajuwaka, Visakhapatnam.	TSR & TBK Degree & P.G. College
9	Vijayawada	Syed Appala Swamy Degree College

**SUBMISSION OF THE EXAMINATION APPLICATION FORMS:**

The candidate has to send the duly filled in Application form to the Director (MBA), School of Distance Education, Andhra University, Visakhapatnam - 530 003 on or before the last date as specified above. The candidate has to carefully go through the instructions given in the Application Form before filling. The candidate should note that the Application Form contains the Hall Ticket in Duplicate also. The signature of the candidate is necessary both on the Hall Ticket and the Examination Application Form. Incomplete applications are liable to be rejected.

**PARTICULARS OF THE PREVIOUS PASS / APPEARANCE:**

If the candidate has already appeared/passed in any subject (s) should enclose Xerox Copies of their Marks Memo and the year of passing, the Register Number and the examination centre are to be invariably noted in the relevant columns. The application will be rejected, if these particulars are not clearly noted. However, this will not apply to the candidates who are appearing for the first time.

**COLLECTION OF HALL TICKETS:**

**Candidates must obtain their Original Copy of the Hall Tickets from the chief superintendent of the respective examination centre, three days before the commencement of the examination.**

**Prof. P. HARI PRAKASH**  
**DIRECTOR**

**2-YEAR MBA EXAMINATIONS- OCTOBER 2020  
(NEW REGULATIONS)  
(FOR ADMITTED BATCHES FROM 2006 onwards)  
I YEAR**

<b>Date</b>	<b>Day</b>	<b>Course Title</b>	<b>Time</b>
05-10-2020	Monday	Management Process and Behaviour	2 pm to 5 pm
06-10-2020	Tuesday	QT for Managerial Decisions	2 pm to 5 pm
07-10-2020	Wednesday	Business Environment	2 pm to 5 pm
08-10-2020	Thursday	Accounting for Management	2 pm to 5 pm
09-10-2020	Friday	Managerial Economics	2 pm to 5 pm
12-10-2020	Monday	E-Business (2006-2011 Admitted Batches) Managerial Communications (w.e.f. 2012 Admitted Batch)	2 pm to 5 pm
13-10-2020	Tuesday	Human Resource Management	2 pm to 5 pm
14-10-2020	Wednesday	Marketing Management	2 pm to 5 pm
15-10-2020	Thursday	Financial Management	2 pm to 5 pm
16-10-2020	Friday	Operations Management	2 pm to 5 pm

**II YEAR**

17-10-2020	Saturday	Operations Research	2 pm to 5 pm
19-10-2020	Monday	International Business	2 pm to 5 pm
20-10-2020	Tuesday	Business Policy and Strategic Mgt.	2 pm to 5 pm
21-10-2020	Wednesday	Management Decision Support Systems (2006-2011 Admitted Batches) Entrepreneurship and Small Business Mgt. (w.e.f. 2012 Admitted Batch)	2 pm to 5 pm
22-10-2020	Thursday	Consumer Behaviour and Marketing Research Security Analysis and Portfolio Management Human Resource Planning and Development	2 pm to 5 pm
23-10-2020	Friday	Services Marketing and CRM Financial Markets and Derivatives Industrial Relations	2 pm to 5 pm
26-10-2020	Monday	Advertising and Brand Management Strategic Financial Management Employee Compensation and Welfare Mgt.	2 pm to 5 pm
27-10-2020	Tuesday	Sales and Retail Management Management of Financial Services International Human Resource Management	2 pm to 5 pm
28-10-2020	Wednesday	Viva Voce Examination at School of Distance	9.00 a.m onwards
29-10-2020	Thursday	Education Andhra University, Visakhapatnam only	

Not for sale



# SCHOOL OF DISTANCE EDUCATION

## ANDHRA UNIVERSITY, VISAKHAPATNAM

(FORM OF APPLICATION FOR REGISTRATION)

### P.G. DIPLOMA IN MANAGEMENT EXAMINATION IN October 2020

Register Number

Latest Passport size (Bust) Photo of the Candidate should be affixed here

1. S.D.E. Code No. of the Candidate (Identity Card Code No.)

1A. Examination Centre

2. Full Name including surname	In English									
	In Mother Tongue									
3. Age and Date of Birth (in Christian Era)										
4. Present Address										
		<b>Mobile No.</b>				<b>email :</b>				
5. Particulars of qualifying Degree examination already passed i.e., B.A., B.Com., B.Sc., etc.	Examination	Month & Year		Centre		Regd. No				
6. Examination for which the candidate is appearing subjects (s) (Marks for the whole Examination or Subject (s) appearing now)	Whole	Paper I	Paper II	Paper III	Paper IV	Paper V	Paper VI	Paper VII	Paper VIII	
								Project	Viva	
7. *Particulars of Previous Pass / appearance if any  i) All the candidates should furnish the Regd. No. with which they have appeared / passed.  ii) Candidates appearing under improvement of class should furnish the Regd. Nos. of the Papers in any particular appearance (s) which they wish to have clubbing with that of the present appearance marks.	Month & Year						Regd. No.			
	Paper I									
	Paper II									
	Paper III									
	Paper IV									
	Paper V									
	Paper VI									
	Paper VII Project Report									
	Paper VIII Viva-Voce									
8. Compulsory Xerox copies		1. All marks statements already appeared 2. Two self Addressed Covers 3. Identity Card Xerox								

\*This column need not be filled in the case of candidates appearing for the first time.

Enquiries from candidates as to the receipt of their application in the Office of the Director will not receive attention. Candidates are therefore advised to send their applications by Regd. Post with acknowledgment due so that they may have a ready means of knowing that their applications have reached the office.

Examination schedule of I year of 3 year MBA programme is applicable to Diploma in Management.

9. Fees Particulars

Amount Rs :

Demand Draft No.

In words :

Date of payment :

Station :

*Signature of the Candidate*

Date :

**DIRECTOR  
SCHOOL OF DISTANCE EDUCATION**

### INSTRUCTION TO THE CANDIDATES

Candidates for the University Examinations are required to observe the following Instructions carefully :

1. Applications for admission to this examination must be forwarded so as to reach the Director, School of Distance Education not later than the notified date and must be accompanied by the receipt for the fee paid

The fee prescribed for the examination including fee for marks, stationery and Provisional Certificate as follows :

All Exams (including cost of Provisional Certificate)

Whole Examination	Rs. 2000/-
For one subject	Rs. 400/-
For two subjects	Rs. 800/-
For three subjects upto seven subjects	Rs. 1000/-
For seven subjects and above	Rs. 2000/-

Candidates who appear for Examination under improvement of class shall pay the re-appearance fee of Rs.1,000/- in addition to the prescribed examination fee and should write "**FOR IMPROVEMENT**" on the right side top of the Examination Application Form.

The Fee Once paid will in no circumstances be returned or held over for a subsequent examination.

**N.B :** i) Candidates should read instructions before filling up application.  
Candidates should enclose self-addressed covers 2 Nos. (11"x5")

ii) Identity Card Xerox copy has to be enclosed.

iii) The candidates who appeared any Exams Previously have to enclose Xerox copies of Marks statements compulsorily otherwise their application will not be Processed.

#### Examination Centres :

Centre Code	Station	Examination Centres
1.	Srikakulam	Govt. College for Men
2.	Kakinada	AKNU MSN Campus, Thimmapuram, Kakinada
5.	Visakhapatnam	Andhra University Campus, Visakhapatnam
6.	Gajuwaka, Visakhapatnam	TSR & TBK Degree & P.G. College
9.	Vijayawada	Syed Appalaswamy College



**SCHOOL OF DISTANCE EDUCATION**  
**ANDHRA UNIVERSITY, VISAKHAPATNAM**

Register Number

(For Office use Only)

**P.G. DIPLOMA IN MANAGEMENT EXAMINATION IN OCTOBER 2020**

**HALL TICKET**

This is to certify that \_\_\_\_\_

Son /daughter of \_\_\_\_\_ is a candidate for the

P.G Diploma Examination to be held at \_\_\_\_\_

He / She desires to appear for the following papers :

- Paper I
- Paper II
- Paper III
- Paper IV
- Paper V
- Paper VI
- Paper VI
- Paper VII Project Report
- Paper VIII Viva-Voce

Visakhapatnam

Date :

DIRECTOR

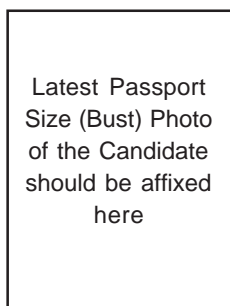
School of Distance Education

**CERTIFICATE OF IDENTITY**

**Signature of the Candidate** \_\_\_\_\_

This is to certify that \_\_\_\_\_

Son/ddaughter of \_\_\_\_\_ and his / her signature was taken in my presence and he / she bears to following Identification Marks.



1. ....
2. ....

Station :

Date : \_\_\_\_\_  
 Signature of the Attesting Officer  
 not below the rank of Gazetted Officer

**DIRECTOR**  
**School of Distance Education**

**Note** : The Photos should be affixed and attested by the Attesting Officer both in the Application Form and Certificate of Identity in both original and duplicate.

The attesting Officer's signature should be right across the photo extending over the blank space also.



## INSTRUCTIONS TO CANDIDATES APPEARING FOR EXAMINATION

*Candidates for University Examinations are required to observe the following instructions very carefully :*

1. Silence should be maintained in the Examination room.
2. Candidate should take their place in the Examination hall atleast five minutes before the time fixed for distributing the papers. Candidates presenting themselves more than half-an-hour after the appointed time will not be admitted to the Examination hall. Candidates who are undoubtedly suffering from infectious diseases of any kind will not be admitted. Candidates should bring with them to the Examination hall each day of the examination their Hall-Tickets for inspection by the Chief Superintendent.
3. Candidates are prohibited from writing upon their hall-tickets or Question Papers. Candidates are also prohibited from writing their names or any other name unconnected with the answers on any part of their Answer Books, but their Register Numbers should be written very distinctly on the title pages of the Main Answer-book. Failure to write their Register Numbers may involve the rejection of Answer Papers. They should fill in the subject and the year on the outer cover of the main answer-book. Register Number should not be noted on the additional answer-books.
4. Candidates are not allowed to exceed the time assigned to each paper.
5. No Candidate will be allowed to leave the examination room till the expiry of atleast an hour and a half after a question paper has been given out, and no candidate who leaves the room during the period allotted for a paper will be allowed to return with in that period.
6. Candidates are forbidden to ask questions of any kind during examination. They are further forbidden to communicate with the examiners should they do so, their answer papers will not be valued and their conduct will be reported to the Board of Management for the disciplinary action.
7. Candidates are not allowed to use of books of any kind (Except as provided in rule 8). They are also prohibited from introducing into the examination room any material printed or authorised except the Hall ticket and from making use of any of those whether introduced the room the by themselves or any one else from communicating with or copying from each other and from communicating with any person outside the examination room. Any candidate detected in the violation of these rules will be summarily sent out of the room forthwith and his/her conduct will be reported to the Registrar. Such a candidate stands the risk of having all answer papers for the examination for which he/she has appeared rejected by the Board of Management may decide.  
(The use of stencils at the University Examination is not permitted except to the student answering paper in Mathematics. The use of Mathematical instruments, while answering papers in Mathematics, will be allowed. Such instruments will not be supplied by the University.)
8. Clark's Mathematical and Physical tables will be supplied to the candidates in Mathematics. Candidates should not bring into the examination hall their own copies.
9. Candidates are required to provide themselves with their own pens. Candidates may, bring into the examination hall their own ink-bottles. They must however, use only black ink while answering their question papers.
10. Particular attention is required to the instructions regarding rough working and loose sheet paper, printed on the answer books. Answers should be written on the reverse of the answer book. All rough work must be done on the right hand side of the problem itself leaving a margin for that purpose with the heading 'rough work' underlined. The number of each question as given in the question paper should be noted both on the margin and in the centre of the page of the answer book just above the respective answer. No separate books for rough working will be supplied to candidates. Papers should not be detached from the answer books of candidates. If the ordinary answer books are found insufficient, additional books will be supplied and these should be securely fastened to the main answer books by thread which can be had from the superintendent.
11. When candidates have finished writing their answers and wish to give up their Answer books, or at the end of the period prescribed for each particular part of the examination, each should stand up in his place and remain standing until one of the Superintendents has gone up to him and has received his Answer Books from him.
12. Candidates sitting for the examination at the different centres should, apply to the chief superintendent of the respective centre for their hall tickets three days before the commencement of the respective examinations. Any particulars noted in the hall-tickets differing from those given in the application for the examination, should be immediately reported to the Chief Superintendent by the concerned candidate.  
(It will not be permissible for candidates to sit for the examination at a centre other than that at which names are registered, without the special permission of the Director. No permission for change of centre will be granted after applications are registered.)
13. Candidates appearing at centres where they are not known, must be prepared to satisfy the Chief Superintendents of such centres as to their identity. They shall also be required to sign on the identification certificates produced by them before the Chief Superintendents of the respective centres. The Identification certificates may be obtained either from the Principal of an affiliated college of the University or from an Officer in Government not lower in rank than as Sub-Magistrate in Andhra Pradesh.
14. Revaluation : Candidate intended to apply for revaluation in particular paper or whole subjects, should apply within 15 days from the date of result printed on the marks list on payment of Rs. 750/- per each paper.
15. Candidates are not allowed to carry mobile/cell phones into the examination hall.

**(BY ORDER)**

**DIRECTOR**  
**School of Distance Education**



**SCHOOL OF DISTANCE EDUCATION  
ANDHRA UNIVERSITY, VISAKHAPATNAM**

Register Number

(For Office use Only)

**P.G. DIPLOMA IN MANAGEMENT EXAMINATION IN OCTOBER 2020**

**HALL TICKET**

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He / She desires to appear for the following papers :

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- Paper IV
- Paper V
- Paper VI
- Paper VI
- Paper VII Project Report
- Paper VIII Viva-Voce

Visakhapatnam

Date :

DIRECTOR

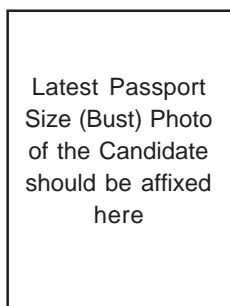
**School of Distance Education**

**CERTIFICATE OF IDENTITY**

**Signature of the Candidate** \_\_\_\_\_

This is to certify that \_\_\_\_\_

Son/daughter of \_\_\_\_\_ and his / her signature was taken in my presence and he / she bears to following Identification Marks.



1. ....
2. ....

Station :

Date : \_\_\_\_\_  
Signature of the Attesting Officer  
not below the rank of Gazetted Officer

**DIRECTOR**  
**School of Distance Education**

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3. Candidates are prohibited from writing upon their hall-tickets or Question Papers. Candidates are also prohibited from writing their names or any other name unconnected with the answers on any part of their Answer Books, but their Register Numbers should be written very distinctly on the title pages of the Main Answer-book. Failure to write their Register Numbers may involve the rejection of Answer Papers. They should fill in the subject and the year on the outer cover of the main answer-book. Register Number should not be noted on the additional answer-books.
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6. Candidates are forbidden to ask questions of any kind during examination. They are further forbidden to communicate with the examiners should they do so, their answer papers will not be valued and their conduct will be reported to the Board of Management for the disciplinary action.
7. Candidates are not allowed to use of books of any kind (Except as provided in rule 8). They are also prohibited from introducing into the examination room any material printed or authorised except the Hall ticket and from making use of any of those whether introduced the room the by themselves or any one else from communicating with or copying from each other and from communicating with any person outside the examination room. Any candidate detected in the violation of these rules will be summarily sent out of the room forthwith and his/her conduct will be reported to the Registrar. Such a candidate stands the risk of having all answer papers for the examination for which he/she has appeared rejected by the Board of Management may decide.  
(The use of stencils at the University Examination is not permitted except to the student answering paper in Mathematics. The use of Mathematical instruments, while answering papers in Mathematics, will be allowed. Such instruments will not be supplied by the University.)
8. Clark's Mathematical and Physical tables will be supplied to the candidates in Mathematics. Candidates should not bring into the examination hall their own copies.
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10. Particular attention is required to the instructions regarding rough working and loose sheet paper, printed on the answer books. Answers should be written on the reverse of the answer book. All rough work must be done on the right hand side of the problem itself leaving a margin for that purpose with the heading 'rough work' underlined. The number of each question as given in the question paper should be noted both on the margin and in the centre of the page of the answer book just above the respective answer. No separate books for rough working will be supplied to candidates. Papers should not be detached from the answer books of candidates. If the ordinary answer books are found insufficient, additional books will be supplied and these should be securely fastened to the main answer books by thread which can be had from the superintendent.
11. When candidates have finished writing their answers and wish to give up their Answer books, or at the end of the period prescribed for each particular part of the examination, each should stand up in his place and remain standing until one of the Superintendents has gone up to him and has received his Answer Books from him.
12. Candidates sitting for the examination at the different centres should, apply to the chief superintendent of the respective centre for their hall tickets three days before the commencement of the respective examinations. Any particulars noted in the hall-tickets differing from those given in the application for the examination, should be immediately reported to the Chief Superintendent by the concerned candidate.  
(It will not be permissible for candidates to sit for the examination at a centre other than that at which names are registered, without the special permission of the Director. No permission for change of centre will be granted after applications are registered.)
13. Candidates appearing at centres where they are not known, must be prepared to satisfy the Chief Superintendents of such centres as to their identity. They shall also be required to sign on the identification certificates produced by them before the Chief Superintendents of the respective centres. The Identification certificates may be obtained either from the Principal of an affiliated college of the University or from an Officer in Government not lower in rank than as Sub-Magistrate in Andhra Pradesh.
14. Revaluation : Candidate intended to apply for revaluation in particular paper or whole subjects, should apply within 15 days from the date of result printed on the marks list on payment of Rs. 750/- per each paper.
15. Candidates are not allowed to carry mobile/cell phones into the examination hall.

(By Order)

**DIRECTOR**  
**School of Distance Education**



**ANDHRA UNIVERSITY**  
**SCHOOL OF DISTANCE EDUCATION**  
VISAKHAPATNAM 530 003 : ANDHRA PRADESH  
Phone: 0891-2550223, 2533522, Fax No.: 0891-2575752

**Prof. P. HARI PRAKASH**

**Dt. 05-08-2020**

DIRECTOR

SDE/E-III/Supdt./2020

*Dear Student,*

Please find enclosed herewith Examination Application Form of Diploma in Management of the School of Distance Education to be held in October, 2020. The last date for the payment of examination fee, date of commencement of examinations are given below :

<b>Examination</b>	<b>Last date for payment of Fee &amp; Submitting applications</b>	<b>Fee Rs.</b>	<b>Date of Commencement of Examinations</b>
P.G. Diploma in Management	14-09-2020	2000.00	05-10-2020

However, applications will be accepted with a penal fee of Rs. 300/- from 15-09-2020 to 21-09-2020. Applications received after the due date i.e. 21-09-2020 even with maximum penal fee will not be accepted. Incomplete and defective applications will be summarily rejected.

**NOTE:**

1. The candidates are informed that the defaulters of tuition fee to the School will not be permitted to take the examination and those who have not already paid, should pay the necessary tuition fee by (Demand Draft in favour of the **Registrar, Andhra University, Visakhapatnam**) without any further delay.
2. The candidates appearing for the first time have to pay the fee prescribed for the whole examination irrespective of their appearance for one or more subjects of the examination. The fee once paid will in no circumstances be returned or held over for a subsequent examination.
3. The examination fee include Rs. 100/- towards provisional certificate. Hence, the candidates need not apply separately for provisional certificate.
4. The candidates who appeared for any exams previously have to enclose Xerox copies of Marks statements compulsorily otherwise their applications will not be processed.
5. Candidates submitting examination application after the due date have to pay the fee through a Crossed Demand Draft Drawn in favour of the Registrar, Andhra University, Visakhapatnam payable at Syndicate Bank, SDE, Visakhapatnam or any nationalised Bank. The name of the candidate, code number and the purpose of the remittance should be clearly mentioned on the Examination Application along with the D.D. The name of the Candidate and complete code number are also to be noted on the reverse side of the Demand Draft. **SBI Challans, Cheques, MO's and Postal Orders will not be accepted.**
6. **Candidates will be supplied 32 pages of Answer Sheets booklet in the examination hall from this year**

**Examination Centres :**

<b>Centre Code</b>	<b>Station</b>	<b>Examination Centres</b>
1.	Srikakulam	Govt. College for Men
2.	Kakinada	AKNU MSN Campus, Thimmapuram, Kakinada
5.	Visakhapatnam	Andhra University Campus, Visakhapatnam
6.	Gajuwaka, Visakhapatnam	TSR & TBK Degree & P.G. College
9.	Vijayawada	Syed Appalaswamy College

**PAYMENT OF EXAMINATION FEE AND SUBMISSION OF APPLICATION FORM :**

The candidates have to pay the examination fee through a Crossed Demand Draft drawn in favour of the Registrar, Andhra University, Visakhapatnam payable at Syndicate Bank, S.D.E, Visakhapatnam - 3 on any nationalised bank located at Visakhapatnam or by paying cash directly at the above said Bank counter at the School of Distance Education, Andhra University, Visakhapatnam between 10.00 a.m. to 4.00 p.m. on all working week days and from 10.00 a.m. to 1.00 p.m. on Saturdays. The name of the candidate, code number and the purpose of the remittance should be clearly mentioned on the Examination application along with the Demand Draft. The name of the candidate and complete code number are also to be noted on the reverse side of the Demand Draft. S.B.I Challans, Cheques, MO's and Postal Orders will not be accepted.

The candidate has to send the duly filled in Application Form with the Demand Draft to the Director, School of Distance Education, Andhra University, Visakhapatnam - 530 003 on or before the last date as specified above. The candidate has to carefully go through the instructions given in the Application Form before filling. The candidate should note that the Application Form contains the Hall-Ticket in duplicate also. The signature of the candidate is necessary both on the Hall-Ticket and Examination application Form. Incomplete applications are liable to be rejected. In case the Application is returned to the candidate due to any objection, the candidate has to resubmit the same along with the penal fee of Rs. 100/- besides the fee prescribed directly to the Director, School of Distance Education, Andhra University, Visakhapatnam, after complying with the objection raised.

**PARTICULARS OF PREVIOUS PASS / APPEARANCE :**

If the candidate has already appeared / passed In any part / subject (s) should enclose xerox copies of their Marks Memo and the year of passing, the Register Number and the examination centre are to be invariably noted in the relevant columns. The application will be rejected, if these particulars are not clearly noted. However, this will not apply to the candidates who are appearing for the first time.

**SPOT RECEIPT CENTRES :**

The duly filled in examination application forms together with Demand Draft (with in the specified date) towards examination fee will also be received on the spot in person from 10.00 A.M. to 5.00 P.M at the following study centres as per the schedule given below :

**ANDHRA UNIVERSITY, SCHOOL OF DISTANCE EDUCATION, VSP-3, A.P**

Phone: 0891-2844142,2550223,2575745,9963474717 Fax No.0891-2575752

Website: [www.andhrauniversity.edu.in/sde](http://www.andhrauniversity.edu.in/sde)

**P.G. DIPLOMA IN MANAGEMENT EXAMINATIONS, OCTOBER 2020****TIME-TABLE**

<i>Date &amp; Day</i>		<i>Paper / Title / Subject</i>	<i>Time</i>
05-10-2020	Monday	Management Process and Behaviour	2 pm to 5 pm
06-10-2020	Tuesday	Quantitative Techniques for Managerial Decisions	2 pm to 5 pm
07-10-2020	Wednesday	Business Environment	2 pm to 5 pm
08-10-2020	Thursday	Accounting for Management	2 pm to 5 pm
09-10-2020	Friday	Managerial Economics	2 pm to 5 pm
12-10-2020	Monday	Managerial Communications	2 pm to 5 pm
13-10-2020	Tuesday	Viva-Voce at SDE, A.U., Visakhapatnam ONLY	9-00 a.m. onwards
Visakhapatnam Date: 05-08-2020			<b>DIRECTOR</b>



# ANDHRA UNIVERSITY

## SCHOOL OF DISTANCE EDUCATION, VISAKHAPATNAM

(Recognised by the Distance Education Bureau, UGC New Delhi)

### EXAMINATION NOTIFICATION

#### M.A./M.Com./M.Sc./MBA/MCA/MJMC/LLM/MHRM Courses

Applications are invited from the students of School of Distance Education for the year-end examinations to be conducted during October 2020 for the academic year 2019-20.

Particulars	P.G. & Professional Courses		
	I Year	II Year	III Year
Last date for submission of applications	14-09-20	14-09-20	14-09-20
With Penalty of Rs. 300/-	21-09-20	21-09-20	21-09-20
Commencement of Examinations	05-10-20	12-10-20	20-10-20

**Note :1)** The Students are advised to download the application from our website only ([www.andhrauniversity.edu.in](http://www.andhrauniversity.edu.in)). The School of Distance Education will not be send Exam application to the student by post.

**2)** All the filled in application should be sent by Registered post to the "The Director, School of Distance Education, Andhra University, Visakhapatnam-530003".

**3)** For all details including payment of fee, time-table, improvement provision, etc, please visit our website : [www.andhrauniversity.edu.in](http://www.andhrauniversity.edu.in)

**4)** M.Sc. Botany, Physics, Zoology, Chemistry, Psychology / MCA / MJMC / LL.M and MHRM exams will be held at SDE, AU Campus, Visakhapatnam only.

Visakhapatnam

Date : 04-08-2020

**DIRECTOR**

**Ph. 0891-2844164, 2754966, 2844142 Mob: 7702257813**



**SCHOOL OF DISTANCE EDUCATION  
ANDHRA UNIVERSITY, VISAKHAPATNAM  
(Form of Application for MCA Examination Registration)**

Register Number

**Master of Computer Applications - 1<sup>st</sup> / 2<sup>nd</sup> / 3<sup>rd</sup> Year end Examinations – October 2020**

Examination Center (1) School of Distance Education, Andhra University, Visakhapatnam

**N.B:** Candidates should read all instructions (over leaf) before filling up application.

S.D.E. Code No. (Identity card Code)

Latest pass port size  
(Bust) Photo of the  
candidate should be  
affixed here

1. Full Name in English (including Surname) :

2. Age & Date of birth :

3. Address for Communication :

4. Particulars of Qualifying Degree Examination already passed i.e BA-B.Com .B.Sc., etc :

6. Examination for which the Candidate is appearing Subject(s) (Mark√ for the whole Examination or Subject(s) appearing now)

1 <sup>st</sup> Year	Whole Exam	MCA1.1	MCA1.2	MCA1.3	MCA1.4	MCA1.5	MCA1.6	MCA1.7	MCA1.8	MCA1.9	MCA1.0	MCA1.11	MCA1.12	MCA1.13	MCA1.14
Put√ Mark															
E&Asgn.mnt															
Put√ Mark															
2 <sup>nd</sup> Year	Whole Exam	MCA2.1	MCA2.2	MCA2.3	MCA2.4	MCA2.5	MCA2.6	MCA2.7	MCA2.8	MCA2.9	MCA2.0	MCA2.11	MCA2.12	MCA2.13	MCA2.14
Put√ Mark															
E&Asgn.mnt															
Put√ Mark															
3 <sup>rd</sup> Year	Whole Exam	MCA3.1	MCA3.2	MCA3.3	MCA3.4	MCA3.5	MCA3.6	MCA3.7	MCA3.8	-----	-----	-----	-----	-----	-----
Put√ Mark										-----	-----	-----	-----	-----	-----
E&Asgn.mnt										-----	-----	-----	-----	-----	-----
Put√ Mark										-----	-----	-----	-----	-----	-----

7\*. Particulars of Previous pass/Appearance if any in the table given below (a) All the candidates should furnish Year of Pass&Regd.nos with which they have appeared/passed. If absent in Previous attempt put absent. (b) Candidates appearing for improvement of class should furnish the Regd. Nos of the Papers in appearance(s) which they wish to have clubbing with that of the present appearance

1 <sup>st</sup> Year	Whole Exam	MCA1.1	MCA1.2	MCA1.3	MCA1.4	MCA1.5	MCA1.6	MCA1.7	MCA1.8	MCA1.9	MCA1.0	MCA1.11	MCA1.12	MCA1.13	MCA1.14
Year & Regd.No	Main Exam														
	IE&Asgn.mnt														
2 <sup>nd</sup> Year	Whole Exam	MCA2.1	MCA2.2	MCA2.3	MCA2.4	MCA2.5	MCA2.6	MCA2.7	MCA2.8	MCA2.9	MCA2.0	MCA2.11	MCA2.12	MCA2.13	MCA2.14
Year & Regd.No	Main Exam														
	IE&Asgn.mnt														
3 <sup>rd</sup> Year	Whole Exam	MCA3.1	MCA3.2	MCA3.3	MCA3.4	MCA3.5	MCA3.6	MCA3.7	MCA3.8	-----	-----	-----	-----	-----	-----
Year & Regd.No	Main Exam									-----	-----	-----	-----	-----	-----
	IE&Asgn.mnt									-----	-----	-----	-----	-----	-----

8. Fee Particulars Amount Rs : S.D.E Challan No./Demand Draft No:  
in words : Date:

Station:

Signature of the Candidate

Date:

Director  
School of Distance Education

NOTE: Instructions to the Candidates:

- Candidates should read all instructions (over leaf) before filling up the application.
- L.E entry students into 2<sup>nd</sup>MCA should rewrite the subjects unless they secure 50% marks in the exempted subjects.
- Candidates should enclose **Three self-address covers, Xerox Copy of all Marks Lists appeared Previously and the Identity Card.**
- Candidates who put up 75% attendance in PCP are only eligible to write the Examinations.
- \* This column need not be filled in the case of candidates appearing for the first time.
- \*Appearing Examination in specific Subject includes Main Examination, Internals and Assignments.**
- Enquiries from candidates as to the receipt of their application in the office of the Director will not receive attention. Candidates are therefore advised to send their applications by Regd.post with acknowledgment due so that they may have a ready means for Knowing that their applications have reached the office.
- Applications for admission to this Examination must be forwarded so as to reach the Director, School of Distance Education not later than the notified date and must be accompanied by the receipt for the fee paid.

## **Instructions to Candidates appearing for Examinations**

Candidates for University Examination are required to observe the following instructions very carefully.

I. Silence should be maintained in the examination hall.

2. Candidates should take their places in the examination Hall at least five minutes before the time fixed for distributing the papers. Candidates presenting themselves more than half an hour after the appointed time will not be admitted to the examination Hall. Candidates who are undoubtedly suffering from infectious diseases of any kind will not be admitted.

3. Candidates should bring their hall tickets with them to the examination Hall each day of the examination for inspection by the Chief Superintendent.

4. Candidates are prohibited from writing upon their Hall-tickets or question papers. Candidates are also prohibited from writing their names or any other name connected with the answers on any part of the answer books. The Register Number should be written very distinctly on the title page of the main answer book. Failure to write their Register Number may involve the rejection of answer papers. They should fill in the subject year on the outer cover of the main answer book.

5. No candidates will be allowed to leave the examination Hall till the expiry of at least an hour and a half after the question paper was given out, and no candidate who leaves the hall during the period allotted for a paper will be allowed to return within the period.

6. Candidates are forbidden to ask questions of any kind during the examination. They are further forbidden to communicate with the examiners, should they do so, their answer papers will not be valued and their conduct will be reported to the executive council for disciplinary action.

7. Candidates are not allowed the use of books of any kind (except as provided as rule 8). They are also prohibited from introducing into the Examination Hall any book, slate, blotting pad, card board, manuscript, type script or paper of any description and from making use of any of these whether introduced into the hall by themselves or by any one else, from communicating with or copying from each other and from communicating with any person outside the Examination Hall. Any candidate detected on the violation of these rules will be summarily sent out of the Hall forthwith and his conduct will be reported to the Director. Such candidates stand the risk of having all his answer papers for the Examination for which he has appeared rejected by the E.C and of being debarred from sitting for the university Examination for such period as the E.C may decide.

8. Clerk's mathematical and physical Tables will be supplied to candidates in Mathematics. Candidates should not bring in to the Examination Hall their own copies. Scientific calculators (non-programmable) are allowed.

9. Candidates are required to provide themselves with their own pens. Candidates may bring into the examination Hall their own inkbottles. They must however use only black ink while answering the question papers.

10. Particular attention is requested to the instructions regarding rough working and loose sheet paper, printed on the answer books. Answers should not be written on the reverse on the title page of the main answer book. Answers should be written on both sides of the remaining pages of the answer book. All rough work must be done on the right hand side of the problem itself leaving the margin for that purpose with the heading 'rough work' underlined. The number of each question as given in the question paper should be noted both on the margin and in the center of the page of the answer book just above the respective answer. No separate books for rough working will be supplied to candidates. Papers should not be detached from the answer books. If the ordinary answer books are found insufficient, additional books will be supplied and these should be securely fastened to the main answer books by thread, which can be had from the superintendent.

II. When candidates have finished writing their answers and wish to give up their answer books, or at the end of the period prescribed for each particular part of examination, each should stand up in his place and remain standing until one of the superintendents has gone up to him and has received his answer books, from whom.

12. Candidates sitting for the examination at the different centers should apply the Superintendent of the respective center for their hall Tickets three days before the 'commencement of the respective Examinations. Any particulars noted in the hall-tickets differing from those given in the application for the examination, should be immediately reported to the Chief Superintendent by the concerned candidate.

13. Candidates appearing at the centers where they are not known must be prepared to satisfy the chief Superintendents of such centers as to their identity. They shall also be required to sign on the identification certificates produced by them before the Chief Superintendents of the respective centers, the identification Certificates may be obtained either from the Principal of an Affiliated College of the University or from any Gazetted officer in Govt service not lower in rank than a Sub-Magistrate in Andhra Pradesh.

14. Candidates are not allowed to make use of Cell Phones / Mobiles in the Examination Hall.





ID Number

**School of Distance Education Andhra University**  
**MCA Examination in ... October 2020**  
**HALL TICKET- Original**

For office use only  
Register Number

This is to Certify that.....  
 Son / Daughter of .....is a Candidate for the Examination  
 in ...MCA 1<sup>st</sup> / 2<sup>nd</sup> / 3<sup>rd</sup> Years end examination to be held at ..... **Visakhapatnam**....center.

He/She desires to appear for the following Papers.( Put  $\sqrt{\quad}$  mark in the appropriate box)\*

MCA 1 <sup>st</sup> Year Examination	MCA 2 <sup>nd</sup> Year Examination	MCA 3 <sup>rd</sup> Year Examination
Whole Examination	Whole Examination	Whole Examination
MCA 1.1 Discrete Mathematical Structures	MCA2.1 Theory of computation	MCA3.1 Information Systems Control & Audit
MCA 1.2 Computer Organization	MCA2.2 Computer Graphics	MCA 3.2 Network Security
MCA 1.3 Problem Solving & Programming using C	MCA2.3 File Structures	MCA 3.3 Object oriented Software Engineering
MCA 1.4 Probability, Statistics & Queuing theory	MCA2.4 Design & Analysis of Algorithms	MCA 3.4 Embedded Systems
MCA 1.5 Management Accountancy	MCA2.5 Operating Systems	MCA 3.5 Data Ware housing & data Mining
MCA 1.6 Systems Programming	MCA2.6 Data communications & Networks	MCA 3.6 OOSE Laboratory
MCA 1.7 Data Structures	MCA2.7 Data Base Management Systems	MCA 3.7Data Comm. & Networking Lab
MCA 1.8 Principles of Programming Languages	MCA2.8 Operations Research	MCA 3.8 Project & Viva Voce
MCA 1.9 Object Oriented Programming	MCA2.9 Artificial Intelligence	
MCA 1.10 Information Systems & Org. Behavior	MCA2.10 Image Processing	
MCA 1.11 Computer organization Laboratory	MCA2.11 Operating Systems Laboratory	
MCA 1.12 C Programming Laboratory	MCA2.12 File Structures Laboratory	
MCA 1.13 Object Oriented Programming Laboratory	MCA2.13 Visual Programming Laboratory	
MCA 1.14 Data Structures Laboratory	MCA2.14 DBMS Laboratory	

\*Appearing Examination in specific Subject includes both Main Examination, Internals and Assignments.

Date:

Visakhapatnam

Director

School of Distance Education



ID Number

**School of Distance Education Andhra University**  
**MCA Examination in ... October 2020**  
**HALL TICKET- Original**

For office use only  
Register Number

This is to Certify that.....  
 Son / Daughter of .....is a Candidate for the Examination  
 in ...MCA 1<sup>st</sup> / 2<sup>nd</sup> / 3<sup>rd</sup> Years end examination to be held at ..... **Visakhapatnam** ....center.

He/She desires to appear for the following Papers.( Put  $\sqrt{\quad}$  mark in the appropriate box)\*

MCA 1 <sup>st</sup> Year Examination	MCA 2 <sup>nd</sup> Year Examination	MCA 3 <sup>rd</sup> Year Examination
Whole Examination	Whole Examination	Whole Examination
MCA 1.1 Discrete Mathematical Structures	MCA2.1 Theory of computation	MCA3.1 Information Systems Control & Audit
MCA 1.2 Computer Organization	MCA2.2 Computer Graphics	MCA 3.2 Network Security
MCA 1.3 Problem Solving & Programming using C	MCA2.3 File Structures	MCA 3.3 Object oriented Software Engineering
MCA 1.4 Probability, Statistics & Queuing theory	MCA2.4 Design & Analysis of Algorithms	MCA 3.4 Embedded Systems
MCA 1.5 Management Accountancy	MCA2.5 Operating Systems	MCA 3.5 Data Ware housing & data Mining
MCA 1.6 Systems Programming	MCA2.6 Data communications & Networks	MCA 3.6 OOSE Laboratory
MCA 1.7 Data Structures	MCA2.7 Data Base Management Systems	MCA 3.7Data Comm. & Networking Lab
MCA 1.8 Principles of Programming Languages	MCA2.8 Operations Research	MCA 3.8 Project & Viva Voce
MCA 1.9 Object oriented Programming	MCA2.9 Artificial Intelligence	
MCA 1.10 Information Systems & Org. Behavior	MCA2.10 Image Processing	
MCA 1.11 Computer organization Laboratory	MCA2.11 Operating Systems Laboratory	
MCA 1.12 C Programming Laboratory	MCA2.12 File Structures Laboratory	
MCA 1.13 Object Oriented Programming Laboratory	MCA2.13 Visual Programming Laboratory	
MCA 1.14 Data Structures Laboratory	MCA2.14 DBMS Laboratory	

\*Appearing Examination in specific Subject includes both Main Examination, Internals and Assignments.

Date:

Visakhapatnam

Director

School of Distance Education

**CERTIFICATE OF IDENTITY**

Signature of the Candidate.....

This is to certify that.....

Son/Daughter of .....and his/her signature was taken in my presence and he/she bears the following identification marks:

Latest Passport  
Size (Bust)  
Photo of the  
candidate should  
be affixed here

- 1.
- 2

Station:  
Date:

Signature of the attesting officer  
Not below the Rank of Gazatted officer

Director  
School of Distance Education

.....

**CERTIFICATE OF IDENTITY**

Signature of the Candidate.....

This is to certify that.....

Son/Daughter of .....and his/her signature was taken in my presence and he/she bears the following identification marks:

Latest Passport  
Size (Bust)  
Photo of the  
candidate should  
be affixed here

- 1.
- 2

Station:  
Date:

Signature of the attesting officer  
Not below the Rank of Gazatted officer

Director  
School of Distance Education



**SCHOOL OF DISTANCE EDUCATION  
ANDHRA UNIVERSITY**  
(Form of Application for Registration)  
(PREVIOUS / FINAL)

Register Number

**E**

**P.G./ Degree Examination in ..... October, 2020**  
**Professional**  
(Specify the Subject)

Latest Passport size  
(Bust) Photo of the  
Candidate should be  
affixed here

1. **SDE CODE NUMBER** of the Candidate  
(Identity Card Code No.)

2. Centre Code  Name of the Examination Centre

3. Full Name (including Surname) (i) In English   
(ii) In Mother Tongue

4. Age and Date of Birth (In Christian Era)

5. Present Address with Pin Code, Phone Number and Mobile Number, if any. (Compulsory)   
Cell No. / Phone No.

6. Optional Subject selected (✓) .....Degree Examination

PREVIOUS									
Whole	Paper I	Paper I	Paper III	Paper IV	Paper V	Paper VI	Paper VII	Paper VIII	Viva Voce
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

7. Examination for which the candidate is appearing : Previous/ Final Subject(s) (Mark(✓) for the Whole Examination or Subject(s) appearing now)

FINAL									
Whole	Paper I	Paper I	Paper III	Paper IV	Paper V	Paper VI	Paper VII	Paper VIII	Viva Voce
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

8.\* Particulars of Previous Pass/ if any

	Previous				Final			
	Subject	Month & Year	Centre	Reg. No.	Subject	Month & Year	Centre	Reg. No.
(i) All the candidates should furnish the Regd. Nos. with which they have appeared/Passed in Previous/Final Examinations with all xerox copies of Marks Memos.	Whole				Whole			
	Paper I				Paper I			
	Paper II				Paper II			
	Paper III				Paper III			
(ii) Candidates appearing under improvement of class should furnish the Regd. Nos. of the papers in any particular appearance(s) and also enclose xerox copy of the Provisional Certificate.	Paper IV				Paper IV			
	Paper V				Paper V			
	Paper VI				Paper VI			
	Paper VII				Paper VII			
	Paper VIII				Paper VIII			

9. Fees Particulars

Amount : Rs.  Demand Draft No. :   
In Words :   
Name of the Bank :  Date of Payment :

10. **Important Notice:** Candidates who wish to write PG Examinations, have enclose the following, if not the examination application will be duly rejected.  
(a) Two Self Address Covers. (b) Xerox Copies of Previous Marklists. (c) ID Card Xerox Copy. (d) Xerox copy of PC should be enclosed for better students. (e) Xerox Copy of memorandum should be enclosed, if any changee took place in optional subjects. (f) Student who wish to change his / her examination centre should obtain prior permission from the concerned with proof and enclose a DD for Rs.500/-. (g) Candidates writing first time have to enlose xerox copy of Degree PC or OD.

Station :

**Signature of the Candidate**

Date :



S.D.E. Code No. of the Candidate :

Register Number

(For Office use only)

**SCHOOL OF DISTANCE EDUCATION  
ANDHRA UNIVERSITY**

M.A./M.Com. Degree Examination in .....October, 2020

(Specify the Subject)

**HALL TICKET**

This is to certify that ..... Son/Daughter of  
..... is a candidate for the P.G./Professional Degree  
Examination to be held at ..... Centre.

He / She desires to appear for the following subjects :

Centre Code

Name of the Subjects Appearing

Name of the Subjects Appearing

**Previous :**

**Final :**

Whole

Whole

Paper I

Paper I

Paper II

Paper II

Paper III

Paper III

Paper IV

Paper IV

Paper V

Paper V

Paper VI

Paper VI

Paper VII

Paper VII

Paper VIII

Paper VIII

Optional / Special Subjects

Optional / Special Subjects

Visakhapatnam

**DIRECTOR**

Date :

School of Distance Education

- Note :**
1. The candidate should fill in the above columns except Register Number
  2. The candidate should strike off the paper or papers for which he/she is not appearing at the Examination.
  3. The candidates should necessarily fill-in the optional subject in his/her application which is chosen by him/her at the time of admission.

**CERTIFICATE OF IDENTITY**

Signature of the Candidate .....

This is to certify that ..... is Son/Daughter of  
.....and his/her signature is taken in my presence and he/she  
bears the following Identification Marks:

Latest Passport size  
(Bust) Photo of the  
Candidate should be  
affixed here

1. ....

2. ....

Station :

Signature of the Attesting Officer  
not below the rank of a Gazetted Officer

**Director**  
**School of Distance Education**

Date :

- Note :**
1. The Photos should be affixed and attested by the Attesting Officer both in the Application Form and Certificate of Identity in both original and duplicate.
  2. The attesting Officer's signature should be right across the photos extending over the blank space also.

# SCHOOL OF DISTANCE EDUCATION, ANDHRA UNIVERSITY

## Instructions to the candidates appearing for Examinations

***Candidates for the University Examinations are required to observe the following instructions carefully.***

1. Silence should be maintained in the Examination Hall.
2. Candidates should take their places in the Examination Hall at least five minutes before the time fixed for distributing the papers. Candidates presenting themselves more than half an hour after the appointed time will not be admitted to the Examination Hall. Candidates who are undoubtedly suffering from infectious diseases of any kind will not be admitted. Candidates should bring with them their Hall-tickets to the Examination Hall each day of the examination for inspection by the Chief Superintendent.
3. Candidates are prohibited from writing upon their Hall-tickets or question papers. Candidates are also prohibited from writing their names or any other name unconnected with the answers on any part of their answer books, but their registers number should be written very distinctly on the title pages of the main answer book. Failure to write their register numbers may involve the rejection of answer papers. They should fill in the subject and the year on the outer cover of the main answer book. Register number should not be noted on the additional answer books.
4. Candidates are not allowed to exceed the time assigned to a paper.
5. No Candidate will be allowed to leave the Examination Hall till the expiry of at least an hour and a half after a question paper has been given out, and no candidate who leaves the Hall during the period is allowed to return within that period.
6. Candidates are forbidden to ask questions of any kind during the examination. They are further forbidden to communicate with the examiners; should they do so, their answer papers will not be valued and their conduct will be reported to the Executive Council for disciplinary action.
7. Candidates are not allowed the use of books of all kind (except as provided in rule 8). They are also prohibited from introducing into the Examination Hall any book or portion of a book, slate, blotting pad, cardboard, manuscript, typescript or paper of any description and for making use of any of these, whether introduced into the Hall by themselves or any one else from communicating with or copying from each other and from communicating with any person outside the Examination Hall. Any candidate detected in the violation of these rules will be summarily sent out of the Hall forthwith and his conduct will be reported to Director. Such a candidate stands the risk of having all answer papers for the examination for which he/she has appeared rejected by the Executive Council and of being debarred from sitting for the University Examination for such period as the Executive Council may decide. The use of stencils at the University examination is not permitted except to students answering paper in mathematics. The use of mathematical instruments, whilst answering papers in mathematics, will be allowed. Such instruments will not be supplied by the University.
8. Clerk's mathematical and physical tables will be supplied to candidates in Mathematics. Candidates should not bring in to the Examination Hall their own copies.
9. Candidates are required to provide themselves with their own pens. Candidates may bring into the Examination Hall their own ink-bottles. They must however, use only black ink while answering their question papers.
10. Particular attention is required to the Instructions regarding rough working and loose sheet paper, printed on the answer books. Answer should be written on the reverse of the answer book. All rough work must be done on the right-hand side of the problem itself leaving a margin for that purpose with the heading 'rough work' underlined. The number of each question as given in the question paper should be noted both on the margin and in the center of the page of the answer book just above the respective answer. No separate books for rough working will be supplied to candidates. Papers should not be detached from the answer books of candidates. If the ordinary answer books are found insufficient, additional books will be supplied and these should be securely fastened to the main answer books by thread which can be had from the Superintendent.
11. When candidates have finished writing their answers and wish to give up their Answer books, or at the end of the period prescribed for each particular part of examination, each should stand up in his place and remain standing until one of the Superintendents has gone up to him and has received his answer books from him.
12. Candidates sitting for the examination at the different centers should, apply to the Chief Superintendent of the respective centre for their Hall-tickets three days before the commencement of the respective examinations. Any particulars noted in the Hall-tickets differing from those given in the application for the examination, should be immediately reported to the Chief Superintendent by the concerned candidate.  
(It will not be permissible for candidates to sit for the examination at a centre other than that at which names are registered, without the special permission of the Director. No permission for change of centre will be granted after application are registered.)
13. Candidates appearing at the centres where they are not known must be prepared to satisfy the Chief Superintendent of such centres as to their identity. They shall also be required to sign on the Identification certificates produced by them before the Chief Superintendent of the respective centres. The identification certificates may be obtained either from the principal of an affiliated college of the university or from an Officer Government not lower in rank than a Sub-Magistrate in Andhra Pradesh.
14. The School reserves the right to assign the candidates appearing for the University Examination to any Centre in case they do not specify the centres of their choice in the application form.
15. **Candidates must obtain their original copy of the Hall-Tickets from the Chief Superintendent of the respective centres, three days before the commencement of the Examination.**

(BY ORDER)

**Director**

S.D.E. Code No. of the Candidate :

Register Number

(For Office use only)

**SCHOOL OF DISTANCE EDUCATION  
ANDHRA UNIVERSITY**

**M.A./M.Com. Degree Examination in ..... October, 2020**

(Specify the Subject)

**HALL TICKET**

This is to certify that ..... Son/ Daughter of  
..... is a candidate for the P.G. / Professional Degree  
Examination to be held at ..... Centre.

He / She desires to appear for the following subjects :

Centre Code

Name of the Subjects Appearing

Name of the Subjects Appearing

**Previous :**

**Final :**

Whole

Whole

Paper I

Paper I

Paper II

Paper II

Paper III

Paper III

Paper IV

Paper IV

Paper V

Paper V

Paper VI

Paper VI

Paper VII

Paper VII

Paper VIII

Paper VIII

Optional / Special Subjects

Optional / Special Subjects

Visakhapatnam

**DIRECTOR**

Date :

School of Distance Education

- Note :**
1. The candidate should fill in the above columns except Register Number
  2. The candidate should strike off the paper or papers for which he/she is not appearing at the Examination.
  3. The candidates should necessarily fill-in the optional subject in his/her application which is chosen by him/her at the time of admission.

**CERTIFICATE OF IDENTITY**

Signature of the Candidate .....

This is to certify that ..... is Son/Daughter of  
.....and his/her signature is taken in my presence and he/she  
bears the following identification Marks:

Latest Passport size  
(Bust) Photo of the  
Candidate should be  
affixed here

1. ....

2. ....

Station :

Signature of the Attesting Officer  
not below the rank of a Gazetted Officer

**Director**  
**School of Distance Education**

Date :

- Note :**
1. The Photos should be affixed and attested by the Attesting Officer both in the Application Form and Certificate of Identity in both original and duplicate.
  2. The attesting Officer's signature should be right across the photos extending over the blank space also.

# SCHOOL OF DISTANCE EDUCATION, ANDHRA UNIVERSITY

## Instructions to the candidates appearing for Examinations

***Candidates for the University Examinations are required to observe the following instructions carefully.***

1. Silence should be maintained in the Examination Hall.
2. Candidates should take their places in the Examination Hall at least five minutes before the time fixed for distributing the papers. Candidates presenting themselves more than half an hour after the appointed time will not be admitted to the Examination Hall. Candidates who are undoubtedly suffering from infectious diseases of any kind will not be admitted. Candidates should bring with them their Hall-tickets to the Examination Hall each day of the examination for inspection by the Chief Superintendent.
3. Candidates are prohibited from writing upon their Hall-tickets or question papers. Candidates are also prohibited from writing their names or any other name unconnected with the answers on any part of their answer books, but their registers number should be written very distinctly on the title pages of the main answer book. Failure to write their register numbers may involve the rejection of answer papers. They should fill in the subject and the year on the outer cover of the main answer book. Register number should not be noted on the additional answer books.
4. Candidates are not allowed to exceed the time assigned to a paper.
5. No Candidate will be allowed to leave the Examination Hall till the expiry of at least an hour and a half after a question paper has been given out, and no candidate who leaves the Hall during the period is allowed to return within that period.
6. Candidates are forbidden to ask questions of any kind during the examination. They are further forbidden to communicate with the examiners; should they do so, their answer papers will not be valued and their conduct will be reported to the Executive Council for disciplinary action.
7. Candidates are not allowed the use of books of all kind (except as provided in rule 8). They are also prohibited from introducing into the Examination Hall any book or portion of a book, slate, blotting pad, cardboard, manuscript, typescript or paper of any description and for making use of any of these, whether introduced into the Hall by themselves or any one else from communicating with or copying from each other and from communicating with any person outside the Examination Hall. Any candidate detected in the violation of these rules will be summarily sent out of the Hall forthwith and his conduct will be reported to Director. Such a candidate stands the risk of having all answer papers for the examination for which he/she has appeared rejected by the Executive Council and of being debarred from sitting for the University Examination for such period as the Executive Council may decide. The use of stencils at the University examination is not permitted except to students answering paper in mathematics. The use of mathematical instruments, whilst answering papers in mathematics, will be allowed. Such instruments will not be supplied by the University.
8. Clerk's mathematical and physical tables will be supplied to candidates in Mathematics. Candidates should not bring in to the Examination Hall their own copies.
9. Candidates are required to provide themselves with their own pens. Candidates may bring into the Examination Hall their own ink-bottles. They must however, use only black ink while answering their question papers.
10. Particular attention is required to the Instructions regarding rough working and loose sheet paper, printed on the answer books. Answer should be written on the reverse of the answer book. All rough work must be done on the right-hand side of the problem itself leaving a margin for that purpose with the heading 'rough work' underlined. The number of each question as given in the question paper should be noted both on the margin and in the center of the page of the answer book just above the respective answer. No separate books for rough working will be supplied to candidates. Papers should not be detached from the answer books of candidates. If the ordinary answer books are found insufficient, additional books will be supplied and these should be securely fastened to the main answer books by thread which can be had from the Superintendent.
11. When candidates have finished writing their answers and wish to give up their Answer books, or at the end of the period prescribed for each particular part of examination, each should stand up in his place and remain standing until one of the Superintendents has gone up to him and has received his answer books from him.
12. Candidates sitting for the examination at the different centers should, apply to the Chief Superintendent of the respective centre for their Hall-tickets three days before the commencement of the respective examinations. Any particulars noted in the Hall-tickets differing from those given in the application for the examination, should be immediately reported to the Chief Superintendent by the concerned candidate.  
(It will not be permissible for candidates to sit for the examination at a centre other than that at which names are registered, without the special permission of the Director. No permission for change of centre will be granted after application are registered.)
13. Candidates appearing at the centres where they are not known must be prepared to satisfy the Chief Superintendent of such centres as to their identity. They shall also be required to sign on the Identification certificates produced by them before the Chief Superintendent of the respective centres. The identification certificates may be obtained either from the principal of an affiliated college of the university or from an Officer Government not lower in rank than a Sub-Magistrate in Andhra Pradesh.
14. The School reserves the right to assign the candidates appearing for the University Examination to any Centre in case they do not specify the centres of their choice in the application form.
15. **Candidates must obtain their original copy of the Hall-Tickets from the Chief Superintendent of the respective centres, three days before the commencement of the Examination.**

(BY ORDER)

Director



## INSTRUCTIONS TO THE CANDIDATES

Candidates for the University Examinations are required to observe the following Instructions carefully :

- Applications for admission of Examination must be forwarded so as to reach the Director, School of Distance Education not later than the notified date immediately preceding the examinations and must be accompanied by a receipt for the fee paid.
- The fee prescribed for the examination including fee prescribed for marks and stationery are as follows :

<b>PREVIOUS</b>		<b>FINAL</b>	
Last Date for Payment of Fee & Submission of Application <b>14-09-2020</b>		Last Date for Payment of Fee & Submission of Application <b>14-09-2020</b>	
Whole Examination Fee	Rs. 1,000/-	Whole Examination Fee	Rs. 1,000/-
For One Subject	Rs. 400/-	For One Subject	Rs. 400/-
For Two Subjects	Rs. 800/-	For Two Subjects	Rs. 800/-
For Three or more Subjects	Rs. 1,000/-	For Three or more Subjects	Rs. 1,000/-
For Seven above Subjects	Rs. 2,000/-	For Seven above Subjects	Rs. 2,000/-

However, applications will be accepted with a penal fee of Rs. 300/- from **15-09-2020 to 21-09-2020**

- Improvement** Provision for all the PG Courses is allowed within a period of three years from the year of passing the respective PG degree examination are eligible to take whole examination either Previous or Final under this provision.
- Paper-wise Improvement** is also allowed only for one chance, i.e. immediately after passing the respective PG Degree examination are eligible to avail Paper-wise provision.
- An amount of **Rs. 1,000/-** is to be paid towards Improvement fee per year besides the usual examination fee.
- N.B : Candidates should read instructions before filling up Application.
  - Candidates should enclose two self-addressed covers (11"x5")**
  - The candidates have to enclose the xerox copy of the Identity card SDE, AU.**
  - The Candidate should furnish the Previous Pass Particulars, if any, along with Xerox copies of previous appearance Marks Statements, otherwise his/her application will summarily be rejected. This column need not be filled in the case of Candidates appearing for the first time.**
  - Betterment candidates should submit Xerox copies of Previous/Final year Marks and provisional certificates.**
  - Enquiries from candidates as to the receipt of their application in the Office of the Director will not receive attention. Candidates are therefore advised to send their applications by Regd. Post with acknowledgment due so that they may have a ready means for knowing that their applications have reached the Office.
- All the P.G. Degree Examinations will be held at the following Centres :
- Change of Examination centre will be allowed on payment of Rs. 500/- prior permission from the SDE examination authorities and a requisition from the candidate with valid reason with documentary evidence without prejudice to the University.**

<b>Centre Code</b>	<b>Name of the Examination Centre</b>
01	Govt. College for Men, Srikakulam
28	Govt. Degree College, Tekkali
03	M.R. (A) College, Vizianagaram
04	R.S.R.K.R.R. College, Bobbili
31	Vagdevi Degree College, Kothavalasa
27	S.L.G. Degree College, Dharmapuri, Vizianagaram
30	Pragathi Degree College, Kothavalasa
05	A.U. Campus, Visakhapatnam
06	T.S.R. & T.B.K. College, Gajuwaka, Visakhapatnam
23	Central Prison, Visakhapatnam (For Prisoners only)
37	Sri Sai Sidhartha Degree College, Gajapathinagaram

<b>Centre Code</b>	<b>Name of the Examination Centre</b>
07	Govt. Degree College, Rajahmundry
08	V.T. College, Rajahmundry
36	AKNU MSN Campus, Kakinada
12	S.K.B.R. College, Amalapuram
35	Gayatri Degree College, Payakarao Peta
11	D.N.R. College, Bhimavaram
13	Y.N.M. College, Narsapur
14	Sir C.R. Reddy College, (P.G. Campus) Eluru
15	Syed Appalaswami Deg. College, Vijayawada
17	A.C. College, Guntur
18	C.S.R. Sarma College, Ongole
38	New Modern Degree College, T.P. Gudem
39	Suguna Degree College, Kalidindi, WG Dist.

**Note :** The examination centre for the courses, viz. M.Sc. Botany, M.Sc. Zoology, M.Sc. Physics, M.Sc. Chemistry, MHRM, LL.M., MJMC is at Andhra University, Visakhapatnam only

**NOTE :**

1. The candidates are informed that the defaulters of tuition fee to the School will not be permitted to take the examination and those who have not already paid, should pay the necessary tuition fee by Demand Draft in favour of the Registrar, Andhra University, Visakhapatnam without any further delay.
2. The candidates appearing for the first time have to pay the fee prescribed for the whole examination irrespective of their appearance for one or more subjects of the examination. The fee once paid will not be refunded under any circumstances or accepted for a subsequent examination.
3. All the students who are on the rolls of the School of Distance Education at present are required to take this examination.
4. All the students of previous batches of School of Distance Education who have yet to pass in certain subjects are also required to take this examination. Such of those candidates can have the examination application forms either from the Office of the School of Distance Education or can **download from our website [andhrauniversity.edu.in/sde.html](http://andhrauniversity.edu.in/sde.html)** Further details contact phone **No. 0891-2844164 Mob. : 7702257813**
5. The examination fee includes cost of provisional certificate. Hence, the final year students need not apply separately for provisional certificate, but they have to clear their dues to the SDE, if any before the requisition for provisional certificate.
6. The candidates who appeared for any exams (I & II) year previously have to enclose Xerox copies and Marks statements compulsory.
7. **Revaluation :** Candidate intended to apply for revaluation in particular paper or whole subjects, should apply within one month from the date of result prescribed on the marks list on payment of Rs. 750/- per each paper.
8. Candidates will be Supplied 32 pages of Answer Sheets booklet in the examination hall. They will not be Supplied any other examination additional Answer Sheets.

అభ్యర్థులకు 32 పేజీల జవాబు పత్రములు పరీక్ష హాలులో అందజేయడము జరుగును. వీరికి మరి ఏ విధమైన అదనపు జవాబు పత్రములు ఇవ్వబడవు.

9. **The candidates admitted in the year 2011-12 and onwards have to submit the assignments to the Director, School of Distance Education on or before 14-09-2020 for the maximum marks as per the regulation.**

**PAYMENT OF EXAMINATION FEE :**

The candidates have to pay the examination fee through a Crossed Demand Draft drawn in favour of the Registrar, Andhra University, Visakhapatnam payable at Syndicate Bank, S.D.E, Visakhapatnam - 3 on any nationalised bank located at Visakhapatnam or by paying cash directly at the above said Bank counter at the School of Distance Education, Andhra University, Visakhapatnam between 10.00 a.m. to 4.00 p.m. on all working week days and from 10.00 a.m. to 1.00 p.m. on Saturdays. The name of the candidate, code number and the purpose of the remittance should be clearly mentioned on the Exam application along with the D.D. The name of the candidate and complete code number are also to be noted on the reverse side of the Demand Draft. **S.B.I Challans. MO's and Postal Orders will not be accepted.**

**SUBMISSION OF THE EXAMINATION APPLICATION FORMS :**

The Candidate has to send the duly filled in Application form with the Demand Draft to **The Director, School of Distance Education, Andhra University, Visakhapatnam - 530 003** on or before the last date as specified above. The candidate has to carefully go through the instructions given in the Application Form before filling. The candidate should note that the Application Form contains the Hall Ticket in duplicate also. The signature of the candidate is necessary both on the Hall Ticket and Examination application Form. Incomplete applications are liable to be rejected. In case the application is returned to the candidate due to any objection, the candidate has to resubmit the same along with the penal fee of Rs. 50/- besides the fee prescribed directly to the Director, School of Distance Education, Andhra University, Visakhapatnam, after complying with the objection raised.

(By Order)

**Prof. P. HARI PRAKASH  
DIRECTOR**





















